

**TOOELE COUNTY
RESOLUTION 2024-01**

A RESOLUTION ESTABLISHING THE 2024 ANNUAL LEAVE CASH-OUT

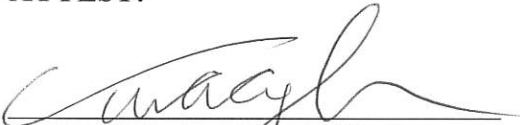
WHEREAS, the Tooele County Personnel Policy went into effect on January 1, 2024, clarifying the definition of full-time positions; and

WHEREAS, the County Council approved funding for an Annual Leave Cash-Out in the 2024 Budget;

NOW, THEREFORE, BE IT RESOLVED BY THE TOOELE COUNTY COUNCIL that full-time employees shall be eligible to receive up to forty (40) hours (or, such salary equivalent) of compensation for annual leave cash-outs, provided that such requests or petitions are submitted by the deadline and in the format established by the Tooele County Human Resources Department, and where such requests or petitions are consistent with the Tooele County Personnel policies.

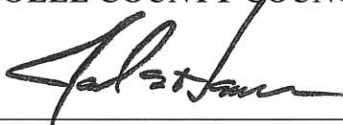
DATED this 20th day of February, 2024.

ATTEST:



TRACY D. SHAW, County Clerk

TOOELE COUNTY COUNCIL:



JARED S. HAMNER, Council Chair



Council Member Hamner voted aye
Council Member Hoffmann voted absent
Council Member Stromberg voted absent
Council Member Thomas voted aye
Council Member Wardle voted aye

APPROVED AS TO FORM:



NATHAN HARRIS
Deputy Tooele County Attorney



Annual Leave Cash-Out Form

Name:	
Department:	
Hire Date:	
Estimated Leave as of Nov. 30 th :	
Cash-Out amount (40 hours or less):	
Balance (40 hours or more):	

I agree to have the amount of my annual leave listed above paid out. I understand that this time will be deducted from my annual leave balance.

Employee's Signature

Department Head

The form must be in the Human Resources office before November 10th.

Cash-out will be on the final paycheck in November.