



## UTAH WEED SUPERVISORS

Tooele County Contract # 23-06-16

**May 10, 2023**

**Tooele County Weed Department**

47 South Main Street

Tooele, UT 84074

Attention: Bart Staples

Dear Bart:

The Utah Weed Supervisors' Association has awarded Tooele County \$9,994.00 for weed control projects during 2023. The project must be completed, and a final report submitted by November 1, 2023.

I have attached a digital copy of the contract between UWSA and Tooele County. Be sure you agree with the terms, have the appropriate people sign it, then send it to me at:

[jerry.caldwell@tooeleco.org](mailto:jerry.caldwell@tooeleco.org)

I will sign it and return it to you for your local files.

If an RC&D Council is your fiscal agent, the chairman of that board should sign as fiscal agent. If your county clerk's office is the fiscal agent, the County Commission Chair or County Manager should sign as fiscal agent.

I have included some example documents to assist you with record keeping: an in-kind log; a grant expenses tracking sheet, and invoices clearly marked with amounts to be credited to grant reimbursement or matching expenses. Feel free to use them as you wish.

**A reminder:** Please take pictures of your work. Before and after pictures are required by your contract, but good, high resolution pictures of people doing the work can be used in an internet story about your project, or in weed publications. We know you work in some of the most beautiful places in Utah, so your good pictures are really valuable in telling the story of your work.

Sincerely,

/s/Jerry Caldwell

Chairman

Utah Weed Supervisors' Association



**Tooele County Weed Department**  
 47 South Main Street  
 Tooele, UT 84074

**General Purpose of the Contract:**

Authority: Noxious Weed Act, Chapter 17 SAE 4443 7303

Cooperative control of noxious weeds and invading weeds through USDA Forest Service Grant Money.

**Scope of Work:**

Tooele County agrees to complete the following work as proposed:

- Inventory and monitor weed locations recorded in the EDDMaps Pro App, as time allows.
- Inventory for new infestations in the county.
- Treat a minimum of 120 acres with herbicide.
- Treat St. Johnswort with biocontrol agents.
- Treat and seed area of past treatment that is spreading.
- Work with state and federal partners to accomplish these activities.

*If publications are produced using grant funding, the UWSA must be contacted for additional documentation. The USDA Forest Service must be given credit on any publication.*

**Budget:**

Organization agrees to comply with the following use of grant funds, not varying more than 10 percent per category. If it appears the project use of funds or costs will vary more than 10 percent and a new budget is required, the Utah Weed Supervisor's Association must approve the changed budget **before** changed costs are incurred.

Qualifying Expenses	Explanation	Requested
Herbicide	HighNoon, Freelexx, Telar & Surfactant	2,949
*Supplies	400 lbs Seed, PPE, and Spray supplies	3,125
**Labor	Seasonal Employee's 160 hours	3,520
Education	Weed identification literature for landowners	400
<b>Total Amount Requested</b>		9,994

***Grant funds may not be used to purchase food or to rebuild equipment.***





**Financial Administration and Reporting:**

The fiscal agent *may* provide the Utah Weed Supervisors Association with intermittent reports and invoices, as work progresses. Using intermittent reports, reimbursements may be requested monthly. All such requests must be sent by the third Friday of the month.

**A final report is required, and is due before November 1, 2023.** The reports will consist of a completed form, reimbursable receipts, matching documentation, before and after photographs of the project and a link to EDDMaps where project GIS data is posted. Send all documentation and information in a digital format by email to <rosann@etv.net>. Send any necessary hard copy to Rosann Fillmore, P.O. Box 429, Orangeville, UT 84537.

To assist with record keeping, an *example* in-kind log and expenditure tracking sheet is enclosed. Similar documentation and copies of invoices clearly marked as UWSA reimbursable costs or matching costs must accompany all requests for reimbursement. (See examples.)

**The Utah Weed Supervisors (UWSA):**

The UWSA agrees to reimburse Tooele County \$9,994.00 for treatment costs authorized by this contract after receiving the necessary reports (cost-share numbers, treated acres, reimbursement requests and annual and final reports).

The contractor will only be able to receive 75% of the grant amount until the final grant report has been submitted.

The UWSA also agrees to submit an annual report of the grantee's activities funded by this grant to the USDA Forest Service.

**Contract Period:**

Effective date: Date of the award notification

Termination date: November 1, 2023

**IN WITNESS WHEREOF THE PARTIES SIGN AND CAUSE THE CONTRACT TO BE EXECUTED:**

<u>James A. Welch</u> Print Name of County Manager Or County Commission Chair	<u>James A. Welch</u> Signature	<u>5/17/23</u> Date
<u>Colin Winchester</u> Print Name of RC&D Council Chair	<u>COLIN WINCHESTER</u> Signature	<u>05/11/2023</u> Date
<u>TERRY CARLOWEA</u> Print Name of UWSA Chair	<u>[Signature]</u> Signature	<u>5/17/2023</u> Date

*DEPUTY TOOELE COUNTY ATTORNEY - APPROVED AS TO FORM*