



LSI Business Development, Inc.  
1530 N. Layton Hills Pkwy, Ste 201 Layton, Utah 84041

# Tooele County Statement of Work #1

Statement of Work (“SOW”) for the Master Services Agreement between LSI Business Development, Inc. (“LSI”), and Tooele County dated February 24, 2023 (the “Agreement”).

This SOW is dated March 13, 2023.

This SOW is to document the requirements, specifications, implementation approach, deliverables, pricing and other rights and obligations of the parties hereto, subject to the Agreement.

Capitalized terms not defined in this SOW have the meaning defined in the Agreement.

**1. Period of Performance.**

March 13, 2023 - March 12, 2024

**2. Description of Work.**

Section Two - Project Details

LSI will provide the client with the following:

- Implement a Grant Strategy
- Identify Potential Grant Opportunities
- Match Identified Funding Sources with Identified Grantees
- Develop a Plan of Action for each Grantee
- Manage the Proposal Development Process
- Support grant submittal
- Provide Grant management support post award, as needed / requested
- Provide Program Execution post award, as needed / requested

The following requirements are integral to making the Project successful:

- Provide Grant support for initiatives that benefit Grantees
- Research best practices for grant acquisition and implementation growth
- Educate stakeholders on grant funding opportunities and requirements
- Assist Grantees with grant applications and follow-up under the direction of Tooele County
- Identify and support current and future Tooele County initiatives

Communication:

- Establish a communication plan with Tooele County and Grantees
- Meet with the County Manager of Tooele County (or their designee) at least one time per month
- Prepare and provide a monthly status update of projects, grants, progress, etc.

- Establish metrics to measure progress and growth for semi-annual performance reporting

Personnel:

- LSI shall currently employ at least three experienced and available grant writers
- LSI staff will have experience writing Federal Grants
- LSI staff will have strong grant writing experience within the State of Utah

Reporting:

LSI will meet with the Tooele County Manager (or their designee) at least one time per month, and LSI will also be required to submit a monthly, semi-annual, and annual report of activities. These reports shall include the following information:

- Quantitative and qualitative information on Grantees that the LSI has worked with during the previous month's activities
- A description of which Grants have been identified for the Grantees
- An update of the grant writing process, including submitted grants and expected timelines
- Updates on grant awards—both wins and losses
- Recommendations for the development of the Grant Writing Services to improve efficiencies and compliance with grant requirements

Pricing:

Research - Identify grant opportunities

\$85 per Hour

Writing - Dependent upon the number of applications, timeline of application

\$85 per Hour

Applying - Grant submission and Desktop Publishing

\$85 per Hour

Awarding - Award Acceptance, Federal Forms, and Contract Support

\$85 per Hour

Post-Award Maintenance - Compliance, Reporting, and Project Management

\$85 per Hour

Other Potential Charges - Program Management, Meetings with Tooele County Manager

\$150 per Hour

**3. Fees and Invoicing – Time & Materials (T&M).**

Invoicing will be based upon T&M

Item No.	Description	Rate	NTE Hours	Total Cost
01	Grant Writing Support (Research, Writing, Applying, Awarding, Post Award)	\$85	90 per Month	\$7,650 a Month
02	Grant Writing Support (Program Management)	\$150	10 per Month	\$1,500 a Month

\*Additional hours can be utilized with prior approval from the Client in writing.

**Total**  
\$9,150 a Month

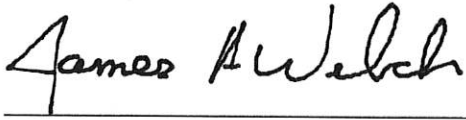
#### 4. General Terms.

- **Confidential Information.**  
The Parties understand that the terms and conditions of the Agreement regarding Confidential Information apply to this SOW and the work performed under this SOW.
- **Termination.**  
This SOW may be terminated in accordance with Section 4 of the Agreement.
- **Counterparts.**  
This SOW may be executed in one or more counterparts, each of which shall be deemed an original, but both of which together shall constitute one and the same instrument.
- **Entire Agreement.**  
This SOW and the Agreement constitute the entire agreement between the Parties with respect to the subject matter hereof and supersede all other written or oral agreements or understandings between the Parties with respect thereto.
- **Amendments.**  
This SOW may be amended only by a written agreement signed by an authorized officer of each Party.

This SOW is issued under and incorporated into the Agreement made by and between LSI and Client on the Effective Date thereof and is subject to the terms and conditions provided therein.

Upon signature below by an authorized officer of each Party, this SOW shall be effective as of the date of the last Party to sign.

**Company**  
Tooele County

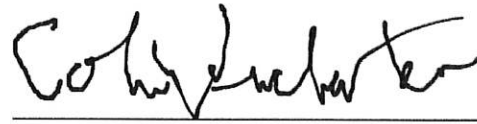


---

James A. Welch, Tooele County Manager

**SIGNED** 3/8/2023, 9:00:00 AM MST

**Approved as to From**  
Tooele County



---

Colin Winchester, Deputy Tooele County  
Attorney

**SIGNED** 2/28/2023, 11:37:01 AM MST

**LSI Business Development Inc.**  
Logistic Specialties, Inc.



---

Christine Bond, Contracts Manager

**SIGNED** 3/8/2023, 9:10:07 AM MST

**Certificate of completion**

Tooele County Statement of Work #1

Pages: 4

Status: Done

Parties: 3

Variables: 24

Secrets: 0

Certificate pages: 1

Audit log pages: 0

Attachments: 0

TimeZone: America/Denver

Outlaw ID: -NPO47PKJSu\_Uvvp2hEk

**Company (Party)**

James A. Welch

**Signature**

IP Address: 206.197.88.6

**Timestamp**

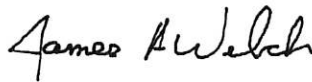
Viewed: 3/8/2023, 8:59:35 AM MST

andy.welch@tooeleco.org

Signing location: On platform

Signed: 3/8/2023, 9:00:00 AM MST

User ID: OTpJYod6Jghs3YHUDRSpTtkh5Bn1



**Electronic record and signature disclosure**

**Approved as to From (Party)**

Colin Winchester

**Signature**

IP Address: 206.197.88.5

**Timestamp**

Viewed: 2/28/2023, 11:36:41 AM MST

colin.winchester@tooeleco.org

Signing location: On platform

Signed: 2/28/2023, 11:37:01 AM MST

User ID: R733uBwkjYPsqPfAgJIV55hj48R2



**Electronic record and signature disclosure**

**LSI Business Development Inc.  
(Party)**

Christine Bond

**Signature**

IP Address: 73.65.222.229

**Timestamp**

Viewed: 2/28/2023, 10:31:45 AM MST

cbond@lsiwins.com

Signing location: On platform

Signed: 3/8/2023, 9:10:07 AM MST

User ID: 25cvTYtrTmPTPpAUmfjHlm9Ft3G2



**Electronic record and signature disclosure**

# Tooele County Master Services Agreement

## LSI Business Development, Inc.

Client Name	Client Main POC	Client Phone/Email	Client Address
Tooele County	Brittany Lopez	435-843-3154 Brittany.lopez@tooelec o.org	47 South Main Street Tooele, UT 84074

Billing Point of Contact	Billing Email Address	Billing Phone	Billing Address
Brittany Lopez	Brittany.lopez@tooelec o.org	435-843-3154	47 South Main Street Tooele UT 84074

In consideration of the mutual covenants contained herein, the LSI Business Development, Inc. and the Client identified in the box above (hereafter referred to collectively as “Parties” and individually as a “Party”) agree as follows:

**1. Services.**

LSI Business Development, Inc. (“LSI”) hereby agrees to provide services (the “Services”) and equipment (the “Equipment”) identified on a Statement of Work signed by LSI and Client (each a “SOW”) pursuant to the terms and conditions of this Agreement. The initial SOW is attached hereto. Additional SOWs may be created for additional Services. Upon execution by both Parties, each SOW shall be deemed an amendment to and be incorporated into this Agreement. A SOW must be on LSI’s standard form and signed by both Parties to be effective. No other form of writing shall be considered a SOW.

**2. Fees, Costs and Charges.**

Client hereby agrees to pay for the Services and Equipment as set forth in each SOW.

**3. Invoicing.**

LSI will submit invoices to Client for payment for the Services and Equipment in accordance with the invoicing terms set forth in the applicable SOW based on time and materials with an amount not-to-exceed (T&M). LSI will invoice Client monthly and will include the start and end dates for the period being invoiced. For T&M, the SOW shall set forth the applicable rates, and Client will be invoiced each month for the hours worked and materials provided during the period. Payment is due within thirty (30) days of the date of invoice to:

Mail:  
Logistic Specialties, Inc.  
P.O. Box 29306  
Phoenix, AZ 85038-9306

Wire:  
ABA No. 265070435  
Account No. 100266964

**4. Termination.**

This Agreement shall remain in effect until the first of the following to occur: (a) 3 years after the effective date of February 24, 2023 (the "Effective Date") with an expiration date of February 23, 2026 (the "Expiration Date"), unless extended in writing by the parties, provided, however, that if a period of performance identified in a SOW extends beyond the Expiration Date, then the Expiration Date shall be automatically extended to match the expiration date of the SOW; (b) either party provides thirty (30) calendar days advance written notice of termination to the other party, without cause, provided, however, that neither party may terminate this Agreement without cause during the course of the performance under a SOW; (c) either party becomes insolvent, is placed into receivership, becomes the subject of proceedings under the laws relating to bankruptcy, the relief of debtors or assignment for the benefit of creditors, or admits in writing its inability to pay its debts as they become due; or (d) with cause, based upon a party's uncured material breach of this Agreement or an SOW, if the other party has provided written notice thereof and allowed at least ten (10) calendar days for the breaching party to cure said breach. A failure by Client to pay LSI for any invoice or any part thereof when due shall constitute a material breach.

**5. Acknowledgement.**

CLIENT ACKNOWLEDGES THAT IT HAS RECEIVED A COPY OF THIS AGREEMENT AND THE INITIAL SOW. CLIENT ACKNOWLEDGES THAT IT HAS READ AND UNDERSTANDS THIS AGREEMENT.

**6. SOW Required.**

LSI will provide the Services and Equipment described in one or more SOWs.

**7. Relationship of the Parties.**

LSI is an independent contractor. Nothing in this Agreement shall be read to form and no Services or Equipment provided by LSI may interpreted to form an employer-employee, company-subsiidiary, principal-agent, partnership, or joint venture relationship between LSI and Client.

**8. Payment.**

Full payment of all invoices is due thirty (30) calendar days from invoice date. Client agrees to pay LSI for all Services and Equipment provided by LSI up through the Expiration Date or the effective date of termination of this Agreement, whichever occurs first. Client agrees to pay late payment charges of 18% per annum applied to all past due balances. This paragraph forms an integral part of this Agreement and shall not be superseded or supplemented by any conflicting terms and conditions, including, terms in a purchase order or other documents provided by Client.

**9. ITAR & Export Control Compliance.**

U.S. Law prohibits the transfer or export of military technical data and other critical technologies without proper authorization or an export license to any employee or other person who is not a United States Citizen or Permanent Resident Alien, as well as to corporations or to any other entity, organization or group that is not incorporated or otherwise organized to do business in the United States. LSI acknowledges that it will be responsible for ensuring compliance with these regulations.

**10. Confidentiality.**

LSI and its representatives shall hold in strict confidence all data and information obtained in connection with providing services to Client, including all financial and other information of or related to Client's business and the terms of this Agreement ("Confidential Information"), and shall not directly or indirectly at any time reveal, report, publish, disclose or transfer to any person any of such Confidential Information or utilize any of Confidential Information for any purpose except as necessary or advisable to provide the services set forth in a SOW; provided, however, LSI may disclose Confidential Information to its employees, consultants and representatives to the extent such persons acknowledge that they too are bound by the confidentiality provisions contained herein. Confidential Information does not include information that (a): LSI rightfully has in its possession prior to the date of this Agreement; (b) LSI independently developed without access to Confidential Information; (c) is or becomes known to the public other than by breach of this Agreement; or (d) LSI rightfully receives from a third party without the obligation of confidentiality. These obligations of confidentiality shall expire 5 years after termination of this Agreement.

**11. Confidential and Proprietary Information.**

The parties shall exchange such appropriate data information, plans, designs, copyrighted material, and all artwork and digital, audio and visual recordings etc. (hereinafter referred to as "Data") as is reasonably required for each to perform its obligations hereunder. The acceptable standard of care required of either party receiving proprietary Data hereunder, to prevent disclosure thereof, will be the same standard as normally used by that party in protecting its own proprietary Data against disclosure. Each party will retain all rights with respect to any of such Data, as each may have possessed prior to this Agreement and any applicable SOW. Both parties will each retain exclusive rights to designs developed by them in their respective areas of responsibility. In areas of joint efforts, the parties will hold rights jointly.

Notwithstanding anything herein to the contrary, Client grants LSI an irrevocable, non-exclusive, royalty-free right license, in perpetuity, without limitation as to duration or frequency of usage, to retain a copy of all Data received from Client, which LSI may use for archival and training purposes. Client hereby waives any right to be notified or to inspect or approve any of LSI's retained archives or training materials that use or incorporate Client's Data in any way, now or in the future, whether that use is known or unknown to Client. Client hereby waives any right to royalties or other compensation arising from or related to the use of Client's Data in any of LSI's retained archives or training materials. Client hereby releases and agrees to indemnify and hold LSI harmless for any and all claims that Client or any third party may have now or in the future for invasion of privacy, right of publicity, copyright infringement, or defamation arising out of the use of Client's Data in LSI's retained archives or training materials, or for misuse, distortion, blurring, alteration, optical illusion, or use in



composite form, either intentionally or otherwise, of Client's Data, or for any other cause of action arising from the use, utilization, adaptation, modification, reproduction, distribution, display, printing or publishing of Client's Data in LSI's retained archives or training materials, including but not limited to reasonable attorney's fees.

**12. Change of Address.**

Client hereby agrees to notify LSI as soon as possible regarding a change of address, construction or other activities that may impact the provision of any Services, or the operation of any Equipment provided or monitored by LSI, if any.

**13. Authorization to Record Communications.**

Client expressly authorizes LSI to record all phone calls and other communications in connection with providing services hereunder.

**14. No Solicitation.**

During the term of this Agreement and for a period of twelve (12) months after its termination, Client shall not, directly or indirectly, solicit or employ any person employed by LSI who had any involvement or connection with the provision of the Services or the Equipment hereunder. Client acknowledges that it is difficult to calculate the costs of recruiting, hiring and training new qualified replacement employees. In the event of Client's violation of this provision, in addition to injunctive relief, LSI shall be entitled to recover from Client an amount equal to such employee's salary for six months as liquidated damages and not as a penalty.

**15. Indemnification.**

Client shall defend and indemnify and hold LSI and its affiliates and their respective employees, officers, directors, shareholders, agents, contractors, attorneys, insurers, successors and assigns, from and against any and all damages, liabilities, losses, claims, demands, damages, costs, fees or expenses (including attorney's fees), rising out of or relating to: (a) the acts or omissions of Client, its employees, its representatives or agents; (b) any negligent or willful act or omission of Client or any of its employees, workers, agents or representatives; or (c) breach of this Agreement by Client or its employees.

LSI shall defend and indemnify and hold Client and its affiliates and their respective employees, officers, directors, shareholders, agents, contractors, attorneys, insurers, successors and assigns, from and against any and all damages, liabilities, losses, claims, demands, damages, costs, fees or expenses (including attorney's fees), rising out of or relating to: (a) the acts or omissions of LSI, its employees, its representatives or agents; (b) any negligent or willful act or omission of LSI or any of its employees, workers, agents or representatives; or (c) breach of this Agreement by LSI or its employees.

**16. No Representations or Warranties.**

EXCEPT AS OTHERWISE EXPRESSLY PROVIDED IN THIS AGREEMENT, NO IMPLIED REPRESENTATION OR WARRANTY IS MADE WITH RESPECT TO THE SERVICES OR THE EQUIPMENT TO BE PROVIDED BY LSI HEREUNDER, INCLUDING WITHOUT LIMITATION ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.

THE REPRESENTATIONS AND WARRANTIES PROVIDED IN THIS AGREEMENT AND/OR SOW, IF ANY, SHALL NOT APPLY TO DEFECTS OR FAILURE OF ANY SERVICE DUE TO ANY OF THE FOLLOWING BY THE CLIENT OR ANY THIRD PARTY: ACCIDENT, NEGLIGENCE OR MISUSE; UNUSUAL STRESS; OR ANY UNAUTHORIZED MODIFICATION OR ADJUSTMENT MADE TO ANY SERVICES OR EQUIPMENT PROVIDED HEREUNDER.

**17. Remedies; Damage Limitations.**

Notwithstanding any provision in this Agreement to the contrary, Client's exclusive remedy and LSI's sole liability hereunder shall be limited to a refund of the total amount fees paid by Client to LSI. LSI SHALL NOT BE LIABLE FOR ANY INDIRECT, INCIDENTAL, PUNITIVE, SPECIAL OR CONSEQUENTIAL DAMAGES OF ANY KIND OR NATURE ARISING OUT OF THIS AGREEMENT OR ANY SOW, OR BASED ON NEGLIGENCE, STRICT LIABILITY, OR OTHER LEGAL OR EQUITABLE THEORY, INCLUDING WITHOUT LIMITATION, LOSS OF PROFITS, OR LOSS OF USE. This paragraph will not apply in the specific event that a 3rd-party claim is filed against Client as a result of a cyber security attack or data breach/loss to LSI which results in the breach or loss of Client's data stored on LSI's servers.

**18. Force Majeure.**

Neither party shall be liable for any harm, costs or damages relating to the performance, or non-performance of the Services, arising in whole or in part from any fire, flood, natural catastrophe, weather, strike, labor trouble, pandemic, epidemic, accident, war, riot, embargo, act of government authority or compliance with government requests, change in laws, regulations or orders, act of God, or other contingencies or circumstances.

**19. Dispute Resolution.**

Except for a claim for injunctive relief or a claim by LSI for nonpayment for amounts due and owing under an outstanding invoice, any dispute that arises under this Agreement or a SOW is not settled promptly in the ordinary course of business, the Parties shall seek to resolve any such dispute between them first by negotiating promptly with each other in good faith in face-to-face, virtual or telephonic negotiations. If the Parties are unable to resolve the dispute through negotiation within twenty (20) calendar days after written notice of the dispute is provided by one party to the other (or such period as the parties shall otherwise agree), then either party may pursue any and all remedies as may be available to it.

**20. Choice of Law; Jurisdiction.**

This Agreement and performance hereunder shall be construed and interpreted according to the substantive laws of the State of Utah, without reference to principles governing choice or conflicts of law. Client hereby submits exclusively to the jurisdiction of the state and federal courts located in Salt Lake County or Tooele County, Utah in any action or proceeding arising out of or relating to this Agreement. Each Party also agrees not to bring any action or proceeding arising out of or relating to this Agreement in any other court. Each of the Parties waives any defense of inconvenient forum to the maintenance of any action or proceeding so brought and waives any bond, surety or other security that might be required of any other Party with respect hereto. THE PARTIES WAIVE ANY RIGHT TO A TRIAL BY JURY IN ANY ACTION BETWEEN THEM.

**21. Attorney's Fees.**

In addition to any other rights and remedies it may have, the prevailing party in any legal action brought by one party against the other and arising out of this Agreement shall be entitled to reimbursement for all court costs, fees and expenses, and reasonable attorney's fees.

**22. Survival.**

The provisions of Sections 10,11, 14, 15, 17, 19, 20 and 21 shall survive the expiration or earlier termination of this Agreement for any reason; provided that with respect to those Sections, the survival of the terms of these Sections shall be limited to any time period set forth therein.

**23. Electronic Images.**

LSI may scan, image or otherwise convert this Agreement into an electronic format of any nature. Client agrees that a copy of this Agreement produced from such electronic format is legally equivalent to the original for any and all purposes, including litigation. Client agrees not to object to the enforcement of a copy of this Agreement for lack of an original. LSI's receipt by facsimile or other electronic means of this Agreement signed by Client legally binds Client.

**24. Complete Agreement.**

This Agreement and any SOW expressly referencing and incorporating this Agreement constitutes the entire understanding of the parties hereto and may not be amended or modified, except in writing signed by both parties.

**25. Counterparts; Acceptance.**

This Agreement may be executed by facsimile signature and in two or more counterparts, each of which shall be deemed an original and all of which together shall constitute one instrument. Client's acceptance of Services constitutes Client's acceptance of all terms and conditions of this Agreement.

**26. Interpretation and Severability.**

Words used herein, regardless of the number and gender specifically used, shall be deemed and construed to include any other number, singular or plural, and any other gender, masculine, feminine or neuter, as the context requires. The headings and titles of the various sections of this Agreement are intended solely for convenience of reference and are not intended to define, limit, explain, expand, modify or place any construction on any of the provisions of this Agreement. The parties agree that they were each represented by counsel or had an opportunity to retain counsel to represent and advise them in connection with the negotiation and drafting of this Agreement, and that this Agreement shall be construed and interpreted neutrally as though all Parties had drafted it, without any bias or presumption in favor of the non-drafting party or a non-represented party. If any provision of this Agreement is held to be illegal, invalid or unenforceable under present or future laws effective during the term hereof, such provision shall be fully severable and this Agreement shall be construed and enforced as if such illegal, invalid or unenforceable provision never comprised a part hereof; and the remaining provisions hereof shall remain in full force and effect and shall not be affected by the illegal, invalid or unenforceable provision, or by its severance herefrom. Furthermore, in lieu of such illegal, invalid or unenforceable provision, there shall be added automatically as part of this Agreement a provision as similar in its terms to such illegal, invalid or unenforceable provision as may be possible, and such added provisions shall be legal, valid and enforceable.

**27. Conflicting Terms.**

Should there arise any ambiguity, inconsistency or conflict between the terms and conditions of this Agreement and the terms and conditions of a SOW, the ambiguity, inconsistency or conflict shall be resolved by giving precedence to the terms and conditions of this Agreement.

**28. No Implied Rights.**

Nothing in this Agreement, whether expressed or implied, is intended to confer any rights or remedies under or by reason of this Agreement on any person other than the Parties and their respective successors or permitted assigns.

**29. No Waiver.**

The failure of any party at any time or times to require performance of any provision of this Agreement shall in no manner affect the right to enforce the provision. No waiver by any party of any condition of this Agreement, and no breach of any term, covenant, representation or warranty of this Agreement, whether by conduct or otherwise and whether in one or more instances, shall be deemed to be or construed as a future or continuing waiver of any such condition or as the breach of any other term, covenant, representation or warranty forming a part of this Agreement.

**30. Time of Essence.**

Time shall be deemed to be of the essence for purposes of the interpretation and construction of this Agreement and any SOW.

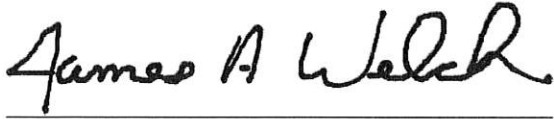
**31. Notices.**

All notices, demands, or consents required or permitted under this Agreement or required by law shall be in writing. Notices must be: (i) delivered in person or by email; (ii) sent by first class mail, or air mail, as appropriate; or (iii) sent by an international courier such as UPS or Federal Express, in each case properly posted and fully prepaid, if applicable, to the appropriate address set forth on the signature page. Either party may change its address for notice by notice to the other party given in accordance with this Section. Notices will be considered to have been given at the time of actual delivery in person or email, three business days after deposit in the mail as set forth above, or two days after delivery to an international courier service.

IN WITNESS WHEREOF, the parties hereto, by their duly authorized representatives, have executed this Agreement as of the date both parties sign.

**Client**

Tooele County




James A. Welch, Tooele County Manager

**SIGNED** 3/8/2023, 8:58:24 AM MST

**Approved as to From**

Tooele County



Colin Winchester, Deputy Tooele County  
Attorney

**SIGNED** 2/28/2023, 11:35:47 AM MST

**LSI Business Development, Inc.**  
Logistic Specialties, Inc.



Christine Bond, Contracts Manager

**SIGNED** 3/8/2023, 9:11:33 AM MST

**Certificate of completion**

Tooele County Master Services Agreement

Pages: 8

Status: Done

Parties: 3

Variables: 17

Secrets: 0

Certificate pages: 1

Audit log pages: 0

Attachments: 0

TimeZone: America/Denver

Outlaw ID: -NPNxzcan9-uH7eOvsd7

**Client (Party)**

**Signature**

**Timestamp**

James A. Welch

IP Address: 206.197.88.6

Viewed: 2/28/2023, 2:43:47 PM MST

andy.welch@tooeleco.org

Signing location: On platform

Signed: 3/8/2023, 8:58:24 AM MST

User ID: OTpJYod6Jghs3YHUDRSpTtkh5Bn1



**Electronic record and signature disclosure**

**Approved as to From (Party)**

**Signature**

**Timestamp**

Colin Winchester

IP Address: 206.197.88.5

Viewed: 2/28/2023, 11:35:08 AM MST

colin.winchester@tooeleco.org

Signing location: On platform

Signed: 2/28/2023, 11:35:47 AM MST

User ID: R733uBwkjYPsqPfAgJIV55hj48R2



**Electronic record and signature disclosure**

**LSI Business Development, Inc.**

**(Party)**

Christine Bond

**Signature**

**Timestamp**

cbond@lsiwins.com

IP Address: 73.65.222.229

Viewed: 2/28/2023, 10:00:34 AM MST

User ID: 25cvTYtrTmPTPpAUmfjHlm9Ft3G2

Signing location: On platform

Signed: 3/8/2023, 9:11:33 AM MST



**Electronic record and signature disclosure**



# Tooele County Council Agenda Item Summary

Department Making Request:

Meeting Date:

Manager

March 7, 2023

*Contract*

Mark Options That Apply:

Grant  
*1 time*

Contract  
*1 yr. or less*

Exp date: \_\_\_\_\_

Purchase

Grant  
*With County Match*

Contract  
*More than 1 yr.*

Exp date: \_\_\_\_\_

Other \_\_\_\_\_

Budget Impact:

In Budget

Over Budget

Amount of Contract, Service, Grant: \$ \_\_\_\_\_

Item Title: RFP Bid Award and Contract Approval for a Grant Writer

*Please answer the who? what? when? why?*

The County has successfully completed the RFP process and received five applications from highly qualified grant writing companies. Following a rigorous evaluation process that included in-person interviews with all five companies, we are pleased to announce that LSI Solution Development emerged as the highest scoring applicant.

List who needs copies when approved: