



Andrews Technology HMS, Inc.

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Wilmington, NC 28405


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(800) 319-8096 Fax: (516) 674-8119

TOOELE COUNTY CORPORATION
CONTRACT # 23-01-12



NOVATIME 5000 ORDER FORM

Invoice To:	Tooele County	Hosted By:	Vendor	
Ship To:	TBD	Terms:	3 Year Term	
Account Executive:	Jamie Blundell		Software License Billed Annually	
			Maintenance Billed Annually	
			Service Dates 2/1/2023 - 1/31/2026	
Qty	Description	Item	Monthly	
1	Novatime 5000 Web-Based Time & Attendance System Annual Software License Charge with Modules: (450 Employees and 70 Supervisors with Archive, Automated Time Distribution, and FMLA) Guaranteed for 36 Months	\$2,577.50	\$2,577.50	
	Monthly Total		\$2,577.50	
	12 Month Vendor Hosting Total		\$30,930.00	
	Annual Maintenance	\$12,424/yr	\$12,424.00	
	Sales Tax		TBD	
	12 Month System Total		\$43,354.00	
APPROVED AS TO FORM:				
 <u>Colin R. Winchester</u> 01/20/2023 Colin R. Winchester Deputy Tooele County Attorney				

Customer will have the ability to terminate early if the Novatime Munis payroll bridge is not working as designed. Defined as hours worked and/or accrual balances being exported out of Novatime and successfully imported into Tyler Munis. Andrews Technology will have a 30 day cure period to resolve any known issues with the Munis interface to prevent any cancellation.

James A Welch County Manager Title
 Customer Authorization
Jamie Blundell President
 Andrews Technology HMS, Inc. Title

1/19/2023 Date
1/23/23 Date



Tooele County Council Agenda Item Summary

Department Making Request:

Human Resources

Meeting Date:

January 17, 2023

Contract

Mark Options That Apply:

Grant
1 time

Contract
1 yr. or less

Purchase

Exp date: _____

Grant
With County Match

Contract
More than 1 yr.

Exp date: 01/31/2026

Budget Impact:

In Budget

Over Budget

Amount of Contract, Service, Grant: \$

43,354 PER YEAR
X 3 YEARS

Item Title: Renewal of NOVATime Contract

Please answer the who? what? when? why?

\$130,062

I will be meeting with you during the work session and business meeting on Tuesday, January 17th to discuss a renewal of our NOVATime system.

NOVATime is the organization-wide system we use for managing our timecards for our employee. Our current contract expires on January 31, 2023. We are requesting to renew the contract for an additional three years with effective dates of February 1, 2023 to January 31, 2026.

NOVATime has been a very helpful system that helps us ensure that employees' work time is captured accurately and paid correctly. This system also helps us accurately track employees personal time off balances (Vacation/Sick/PTO) as well as our holiday pay. In addition to this, we also use NOVATime to manage our FMLA leaves of absence. This system has been a great addition to Tooele County for the past few years and we desire to continue using it going forward.

List who needs copies when approved: A. Sadler, A. Welch, A. McCoy, T. Shaw, C. Winchester