



### Tooele County Council Agenda Item Summary

**Department Making Request:**

Attorney / Public Defender

**Meeting Date:**

March 1, 2022

**Mark Options That Apply:**

**Grant**  
*1 time*

**Contract**  
*1 yr. or less*

**Purchase**

Exp date: \_\_\_\_\_

**Grant**  
*With County Match*

**Contract**  
*More than 1 yr.*

Exp date: \_\_\_\_\_

**Budget Impact:**

**In Budget**

**Over Budget**

**Requested Amount:** \$ 36,000

**Item Title:** IDC Grant Modification for Additional Public Defender Funding

*Please answer the who? what? when? why?*

The Indigent Defense Commission has awarded the County an additional \$36,000 for the public defenders to use for administrative support. (The funding requested for technology/equipment upgrades was not approved.) The money must be used before July 1, 2022. A budget increase request has been submitted and will be on the March 1, 2022 agenda.

The attached Grant Modification Form will need to be signed by Andy as the "Authorized System Representative." Any questions should be directed to Scott Broadhead or Rebecca Poulsen in the Attorney's Office or to Cory Caldwell, the Managing Public Defender. She can be reached at [cory@caldwell.law](mailto:cory@caldwell.law) or 435-830-7577. Please contact her if you would like to have the form sent by the IDC to Andy for electronic signature.

**List who needs copies when approved:** Cory Caldwell ([cory@caldwell.law](mailto:cory@caldwell.law))



**State of Utah**  
**Indigent Defense Commission**  
**GRANT MODIFICATION FORM:**  
**State Fiscal Year 2022**

**1) Grantee Name & Address:**

Tooele County  
 74 S 100 E  
 Tooele, UT 84074

<b>2) Grant Number:</b>	22D-20	<b>3) Modification Number:</b>	1
<b>4) Grant Project Director:</b>	Cory Caldwell	<b>5) Phone:</b>	(435) 830-7577
<b>6) Email:</b>	cory@caldwell.law	<b>7) Length of Grant:</b>	12 Months
<b>8) Grant Start Date:</b>	7-1-2021	<b>9) Grant End Date:</b>	06-30-2022

**10) Budget Increase Request**

Original Grant Total:	<b>\$279,708.00</b>
Proposed Grant Increase:	<b>\$36,000.00</b>
Proposed <b>New</b> Grant Total:	<b>\$315,708.00</b>
Change Effective Date:	<b>1-1-2022</b>

**11) Budget Change Summary**

	Grant Award		System Annual Spending	
	Current	New Amount	Current	New Amount
Personnel / FTE Expenses:	\$0.00	\$0.00	\$0.00	\$0.00
Fringe Benefits for Personnel / FTE Expenses:	\$0.00	\$0.00	\$0.00	\$0.00
Contract Services:	\$279,708.00	\$315,708.00	\$354,788.00	\$354,788.00
Equipment, Supplies, and Operating Expenses:	\$0.00	\$0.00	\$64,333.00	\$64,333.00
Travel:	\$0.00	\$0.00	\$0.00	\$0.00
Other (Explain):	\$0.00	\$0.00	\$0.00	\$0.00

**12) Modification Requested:**

The request included \$19,826 for technology/equipment upgrades and \$36,000 for two short-term admin assistant positions, for a total of \$55,826.

The admin support will be used to assist counsel with caseload backlogs as well as improve services by assisting with drafting motions and plea agreements, facilitating some communications for counsel, such as hearing reminders and trouble-shooting, following-up with electronic signatures, scheduling meetings with clients both in and out of custody, maintain current notes in the Defender Data program, and more.

**13) Modification Approved:**

The county is awarded \$36,000 for temporary administrative support positions for the purpose described in the request. The funding is available for costs incurred between 1-1-2022 and 6-30-2022 on an as-billed basis.

**The request for equipment was not approved.**

14) Name of Authorized System Representative:	James A. Welch
15) Title of Authorized System Representative:	County Manager
16) Signature of Authorized System Representative :	James A. Welch
17) Date Signed:	3/2/22
18) Matthew Barraza, IDC Director Signature:	
19) Date Approved:	

**APPROVED AS TO FORM:**

*Colin Winchester 02/28/2022*

**Colin R. Winchester  
Deputy Tooele County Attorney**



## ATTACHMENT E: AMENDED BUDGET DETAILS

FY 2022 TOOELE COUNTY PROJECT BUDGET (July 1, 2021 - June 30, 2022)				
Expense Category	Expense Line Item	Total Cost	IDC Grant Award	System Spending
Personnel	Personnel	\$0.00	\$0.00	\$0.00
Fringe	Fringe	\$0.00	\$0.00	\$0.00
Contracted	Managing Defender	\$37,440.00	\$37,440.00	\$0.00
	Administrative Assistant(s)	\$31,200.00	\$31,200.00	\$0.00
	Adult Criminal District Attorney Contract A & Drug Court	\$59,148.00	\$0.00	\$59,148.00
	Adult Criminal District Attorney Contract B	\$52,560.00	\$0.00	\$52,560.00
	Adult Criminal District Attorney Contract C	\$52,560.00	\$0.00	\$52,560.00
	Adult Criminal District Attorney Contract D	\$52,560.00	\$52,560.00	\$0.00
	Adult Criminal District Attorney Contract E	\$52,836.00	\$52,836.00	\$0.00
	Juvenile Delinquency Attorney Contract	\$52,836.00	\$52,836.00	\$0.00
	Parental Defense Attorney Contract A	\$52,836.00	\$0.00	\$52,836.00
	Parental Defense Attorney Contract B	\$52,836.00	\$0.00	\$52,836.00
	Parental Defense Attorney Contract C	\$52,836.00	\$52,836.00	\$0.00
	Adult Criminal Justice Attorney Contract A	\$26,424.00	\$0.00	\$26,424.00
	Adult Criminal Justice Attorney Contract B	\$26,424.00	\$0.00	\$26,424.00
	Parental Defense Conflicts Contract A & Adult Criminal District Conflicts	\$18,500.00	\$0.00	\$18,500.00
	Parental Defense Conflicts Contract B	\$13,500.00	\$0.00	\$13,500.00
	Temporary Administrative Support Positions	\$36,000.00	\$36,000.00	\$0.00
Equipment Supplies and Operating Expenses (E.S.O.)	Fixed Equipment, Supplies & Operating Expenses	\$0.00	\$0.00	\$0.00
	Other Equipment, Supplies & Operating Expenses	\$0.00	\$0.00	\$0.00
	Defense Resources & Reserves	\$29,000.00	\$0.00	\$29,000.00
	Training & Related Travel	\$3,700.00	\$0.00	\$3,700.00
	Indigent Defense Capital Fund	\$31,633.00	\$0.00	\$31,633.00
Travel	Mileage	\$0.00	\$0.00	\$0.00
<b>Totals:</b>		<b>\$734,829.00</b>	<b>\$315,708.00</b>	<b>\$419,121.00</b>

Reimbursement is contingent upon the System meeting minimum required spending amounts for each expense category as outlined in the Quarterly Payment Structure. As specified in the Certified Assurances grant funds must supplement, not supplant or replace current System spending.

Unless otherwise approved by the IDC, System expenses must be paid before reimbursement and should be reported for the period in which the expense is incurred. Reporting periods are specified in the attachment titled Quarterly Reporting Schedule. For expenses incurred during a period that are paid after the quarterly financial report is submitted, a supplemental financial status report will be required. Contact the grant program manager for assistance. Reimbursement dates are dependent upon grantee reporting and are subject to change.

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System Project Director Name	Title	Initials	Date
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Authorized System Representative Name	Title	Initials	Date
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# ATTACHMENT F: AMENDED QUARTERLY PAYMENT STRUCTURE

FY 2022 TOOELE COUNTY PAYMENT STRUCTURE (July 1, 2021 - June 30, 2022)									
Expense Line Item	Expense Structure	Jul-Sep Grant Award	Jul-Sep System Spending	Oct-Dec Grant Award	Oct-Dec System Spending	Jan-Mar Grant Award	Jan-Mar System Spending	Apr-Jun Grant Award	Apr-Jun System Spending
Personnel	None	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Fringe	None	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Managing Defender	Fixed	\$9,360.00	\$0.00	\$9,360.00	\$0.00	\$9,360.00	\$0.00	\$9,360.00	\$0.00
Administrative Assistant(s)	Fixed	\$7,800.00	\$0.00	\$7,800.00	\$0.00	\$7,800.00	\$0.00	\$7,800.00	\$0.00
Adult Criminal District Attorney Contract A & Drug Court	Fixed	\$0.00	\$14,787.00	\$0.00	\$14,787.00	\$0.00	\$14,787.00	\$0.00	\$14,787.00
Adult Criminal District Attorney Contract B	Fixed	\$0.00	\$13,140.00	\$0.00	\$13,140.00	\$0.00	\$13,140.00	\$0.00	\$13,140.00
Adult Criminal District Attorney Contract C	Fixed	\$0.00	\$13,140.00	\$0.00	\$13,140.00	\$0.00	\$13,140.00	\$0.00	\$13,140.00
Adult Criminal District Attorney Contract D	Fixed	\$13,140.00	\$0.00	\$13,140.00	\$0.00	\$13,140.00	\$0.00	\$13,140.00	\$0.00
Adult Criminal District Attorney Contract E	Fixed	\$13,209.00	\$0.00	\$13,209.00	\$0.00	\$13,209.00	\$0.00	\$13,209.00	\$0.00
Juvenile Delinquency Attorney Contract	Fixed	\$13,209.00	\$0.00	\$13,209.00	\$0.00	\$13,209.00	\$0.00	\$13,209.00	\$0.00
Parental Defense Attorney Contract A	Fixed	\$0.00	\$13,209.00	\$0.00	\$13,209.00	\$0.00	\$13,209.00	\$0.00	\$13,209.00
Parental Defense Attorney Contract B	Fixed	\$0.00	\$13,209.00	\$0.00	\$13,209.00	\$0.00	\$13,209.00	\$0.00	\$13,209.00
Parental Defense Attorney Contract C	Fixed	\$13,209.00	\$0.00	\$13,209.00	\$0.00	\$13,209.00	\$0.00	\$13,209.00	\$0.00
Adult Criminal Justice Attorney Contract A	Fixed	\$0.00	\$6,606.00	\$0.00	\$6,606.00	\$0.00	\$6,606.00	\$0.00	\$6,606.00
Adult Criminal Justice Attorney Contract B	Fixed	\$0.00	\$6,606.00	\$0.00	\$6,606.00	\$0.00	\$6,606.00	\$0.00	\$6,606.00
Parental Defense Conflicts Contract A & Adult Criminal District Conflicts	Variable	As-Billed		As-Billed		As-Billed		As-Billed	
Parental Defense Conflicts Contract B	Variable	As-Billed		As-Billed		As-Billed		As-Billed	
Temporary Administrative Support Positions	Variable	As-Billed		As-Billed		As-Billed		As-Billed	
Fixed Equipment, Supplies & Operating Expenses	None	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other Equipment, Supplies & Operating Expenses	None	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Defense Resources & Reserves	Variable	As-Billed		As-Billed		As-Billed		As-Billed	
Training & Related Travel	Variable	As-Billed		As-Billed		As-Billed		As-Billed	
Indigent Defense Capital Fund	Variable	As-Billed		As-Billed		As-Billed		As-Billed	
Mileage	None	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

**For categories budgeted quarterly:**

- The System must meet the minimum required system spending amount for the quarter before requesting grant reimbursement.
- Reimbursement requests should not exceed the quarterly grant amount budgeted for each line item.
- Any costs exceeding the budgeted quarterly system spending and grant amounts combined, shall be the System's responsibility, and count toward the system-spending requirement for the following quarter.

**For as billed categories:**

- The System must meet any established annual system-spending requirement for a line item before utilizing grant funding on the same line item.
- Any costs exceeding the annual grant amount for a line item, will be the System's responsibility and will count as system spending.

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System Project Director Name	Title	Initials	Date
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Authorized System Representative Name	Title	Initials	Date
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