



## Tooele County Council Agenda Item Summary

**Department Making Request:**

CJC

**Meeting Date:**

*Ratification going to 10.05 Meeting*

**Item Title:**

State of Utah Contract Amendment #8 for Tooele County Children's Justice Center

**Summary:**

Funds and updated scope of work from the State of Utah Attorney Generals Office to Tooele County for the Children's Justice Center. These funds are allocated for July 1, 2021 to June 30, 2022.

This is not a grant, it's a contract between the AG's office and the County. It's how the CJC started. AG's get money from the State Legislature to give to CJC's to operate. Then the State Legislature says we have to have 3 other legs of funds to keep these funds going.

You can see on the budget the way it is broke down, it is only to be used for the CJC. It covers personnel, travel, some training, office supplies, some forensic interviews, etc.

It is in my budget. It covers the majority of my budget. This is the money I base my budget off of each year.

Yes, it is renewed every year when they do their formula and let us know how much each county gets. All counties in the state of Utah receive money from the AG's office to run their CJC's. It runs July 1<sup>st</sup> through June 30<sup>th</sup>.



# STATE OF UTAH

## CONTRACT AMENDMENT

AMENDMENT # 8 To CONTRACT # 160225

TO BE ATTACHED TO AND MADE A PART OF the above numbered contract by and between the State of Utah, Utah Attorney General's Office referred to as State Entity and, Tooele County, referred to as Contractor.

### THE PARTIES AGREE TO AMEND THE CONTRACT AS FOLLOWS:

#### 1. Contract period:

7/1/2015 (original starting date)

6/30/2021 (current ending date)

6/30/2022 **new ending date**

#### 2. Contract amount:

\$816,683 (current contract amount)

\$137,511 (amendment amount)

\$954,194 **new contract amount**  
add current amount to amendment amount

#### 3. Other changes: (attach other sheets if necessary):

Updated Contact Phone #: 435-843-4773. Updated Services Address: 36 South 100 East, Tooele, UT 84074.  
See attached amended Scope of Work.

#### 4. Effective Date of Amendment: July 1, 2020

All other conditions and terms in the original contract and previous amendments remain the same.

IN WITNESS WHEREOF, the parties sign and cause the amendment to be executed.

#### CONTRACTOR

Andy Welch 7/8/2021  
Contractor's signature Date

Andy Welch / County Manager  
Type or Print Name and Title

APPROVED AS TO FORM:  
Alan W. McIndoe 09/30/2021  
DEPUTY TOOELE COUNTY ATTORNEY

#### STATE

[Signature] 7/12/21  
Agency's signature Date

NA, Contractor is Gov't Entity  
Director, Division of Purchasing Date

PROCESSED BY FINANCE 9/1/2021

Tracey Tabet  
Agency Contact Person

801 281-1202  
Telephone Number

          
Fax Number

ttabet@agutah.gov  
Email

Tooele County			CHILDREN'S JUSTICE CENTER							FY22			
EXPENSE CATEGORY			REVENUE SOURCES										
			STATE CONTRACT				LOCAL GOV		FEDERAL		FRIENDS		OTHER
TOTAL EXPENSE			ONGOING/BASE	ROLLOVER/ ONE TIME	FI BASE	FI ROLLOVER/ ONETIME	LOCAL GOV CASH	LOCAL GOV INKIND	NCA (FED)	FEDERAL OTHER	FRIENDS (CASH)	FRIENDS (IN- KIND)	OTHER PRIVATE FUNDING
CATEGORY 1 - CAPITAL EXPENDITURES													
A. Capital Improvements			Building	0									
Total			Grounds	0									
CATEGORY 2 - PROGRAM OPERATING													
A. Personnel			Director	67,708	67,708								
			Coordinator	43,431	43,431								
			Assistant Coordinator	27,000	2,700					24,300			
			Forensic Interview Specialist	9,000		4,000				5,000			
				0									
				0									
				0									
				0									
				0									
				0									
				0									
				0									
				0									
				0									
Total			147,139.00	0									
B. Benefits			Director	42,000			42,000						
			Coordinator	31,000			31,000						
			Assistant Coordinator	8,100			8,100						
			Forensic Interview Specialist	0									
				0									
				0									
				0									
				0									
				0									
				0									
				0									
				0									
Total			81,100.00	0									
C. In-state Travel			Mileage (Local)	0									
			Mileage (In State Travel)	500	500								
Total			500.00	0									
D. Space			Mortgage	0									
			Rent	61,140				61,140					
			Janitorial	0									
			Ground Maintenance	0									
			Building Maintenance	0									
Total			62,140.00	1,000			1,000						
E. Utilities			Gas	0									
			Electric	0									
			Garbage	0									
Total			20,000.00	20,000			20,000						
F. Communications			Telephone	0									
			Cell Phone	900			900						
			Network/Internet Services	0									
			FI Related Phone/Communication	0									
Total			900.00	0									
G. Equipment / Furniture			Recording Equip/Soundproofing	0									
			Office Equipment	0									
			Computer Equip/Software	3,857	3,857								
Total			3,857.00	0									
H. Supplies			Office supplies / tapes	3,500	3,500								
			FI Related Supplies	0									
			Program Service Supplies	0									
			Advisory Board Meeting	300	300								
			MDT Meeting	480	480								
Total			4,280.00	0									
I. Miscellaneous			Printing	0									
			Petty Cash	0									
			Miscellaneous Services	0									
			Miscellaneous Supplies	0									
			NCA Membership Dues	0									
Total			-	0									
J. Conference/Training			NCA Leadership Registration	0									
			Hotel, Per Diem, Travel	0									
			Misc Expenses	0									
			Symposium Registration	2,500	2,500								
			Hotel, Per Diem, Travel	4,800	4,800								
			Misc Expenses	0									
			Other Conf/Training Registration	1,375	1,375								
			Hotel, Per Diem, Travel	360	360								
Grand Total			11,035.00	2,000	1,000	1,000							
K. Professional Fees and			Translation	0									
			Therapy Contracted Services	0									
Contract Services			FI Related Fees/Svcs	0									
Total			-	0									
TOTALS			330,951	\$ 132,511.00	0	5,000	0	102,000	62,140	0	29,300	0	0
PERCENT OF TOTAL BUDGET			100%	40%	0%	2%	0%	31%	19%	0%	9%	0%	0%

\$132,511 + \$5,000 (FI Base) = \$137,511

## Changes to Contract # 160225 with Tooele County

### ATTACHMENT B: Scope of Work

The scope of work for this contract, specifically the section on Organizational Capacity, is amended to add the following language (addition underlined):

- a. Provide management and supervision of center staff; provide financial reports as requested by state and in format requested by state; be fiscally responsible; maintain accurate accounting (receipt and disbursement) of all state monies, federal monies, county monies, private monies as well as an accurate accounting of in-kind services, items or other donations from state, county, federal and private sectors;
- b. Participate in CJC directors meetings, State Advisory Board meetings, State Advisory Board committee meetings and any special appointments to committees by the State Advisory Board
- c. Maintain a local advisory board, with appointees and designees serving a term or terms as designated in the board's bylaws; it is recommended that it be composed of the following people from the county or area:
  - (a) the local center director or the director's designee;
  - (b) a district attorney or county attorney having criminal jurisdiction or any designee;
  - (c) a representative of the attorney general's office, designated by the attorney general;
  - (d) at least one official from a local law enforcement agency or the local law enforcement agency's designee;
  - (e) the county executive or the county executive's designee;
  - (f) a licensed nurse practitioner, physician assistant, or physician;
  - (g) a licensed mental health professional;
  - (h) a criminal defense attorney;
  - (i) at least four members of the community at large;
  - (j) a guardian ad litem or representative of the Office of Guardian Ad Litem, designated by the director;
  - (k) a representative of the Division of Child and Family Services within the Department of Human Services, designated by the employee of the division who has supervisory responsibility for the county served by the center;
  - (l) if a center serves more than one county, one representative from each county served, appointed by the county executive; and
  - (m) additional members appointed as needed by the county executive.

The local advisory board does not supersede the authority of the contracting county;
- d. Schedule and facilitate local advisory board meetings; provide record keeping and minutes for local advisory board meetings; send minutes of local board meetings to CJC Program within 45 days of board meeting;
- e. Facilitate discussion at local levels with supervisors, local advisory board meetings and MDTs, of concerns and needs, and identify solutions, strategies, plans, etc. to address those needs;
- f. Review MDT protocols, operating guidelines and MOUs at least annually and update when necessary. If said documents have been updated in the course of the fiscal year, the CJC will provide copies of updated documents by June 1st to the CJC Program.