



State of Utah
Indigent Defense Commission
GRANT MODIFICATION FORM:
Modification #3

1) Grantee Name & Address:

Tooele County,
 Tooele County Attorney's Office
 74 S 100 E, Suite 26
 Tooele, UT 84074

2) Grant Number (From GMS):

21D-20

3) Grant Project Director: Cory Caldwell

4) Phone: 435-830-7577

5) Email: cory@caldwell.law

6) Length of Grant: 12 Months

7) Grant Start Date: 07-01-2020

8) Grant End Date: 06-30-2021

9) Budget Increase Request

Original Grant Total: **\$207,203.00**

Proposed Grant Increase: **\$16,362.00**

Proposed **New** Grant Total: **223,565.00**

Change Effective Date: **04-01-2021**

10) Budget Change Summary

	Grant Award		System Annual Spending	
	Current	New Amount	Current	New Amount
Personnel / FTE Expenses:	\$0.00	\$0.00	\$0.00	\$0.00
Fringe Benefits for Personnel / FTE Expenses:	\$0.00	\$0.00	\$0.00	\$0.00
Contract Services:	\$207,203.00	\$207,203.00	\$354,788.00	\$354,788.00
Equipment, Supplies, and Operating Expenses (ESO):	\$0.00	\$16,362.00	\$63,151.00	\$63,151.00
Travel (Mileage):	\$ 0.00	\$0.00	\$0.00	\$0.00
Other (Explain in Narrative):	\$ 0.00	\$0.00	\$0.00	\$0.00

11) Name and Title of Official Authorized to Sign: Brittany Lopez Interim-County Manager

12) Signature of Official Authorized to Sign: *Brittany Lopez*
Brittany Lopez (Apr 6, 2021 13:15 MDT)

13) Date Signed: 04/06/2021

Joanna E. Landau, IDC Director Signature: *Joanna Landau*

Date Approved: 04/13/2021

14) Narrative Explanation of Modification:

Modification Approved:

The County is awarded \$16,362.00 for Equipment, Supplies and Operating Expenses specifically for the items described in the request below.

Requested Modification:

We appreciate your time and consideration. The county requests \$16,362 for short-term equipment, supplies, and other COVID-related expenses supporting indigent defense services. It is anticipated that the amounts would comprise the items listed in the below table, but request flexibility in adjustments to line items due to price fluctuations and needs for minor equipment to support these products, such as connection devices.

Requested Item	Approximate Price	Quantity	Total
Brother Printer MFC-L8610CDW	\$450.00	2	\$900.00
Dell Monitors	\$270.00	18	\$4,860.00
Monitor - LG 34WN650	\$392.00	1	\$392.00
Desk	\$480.00	2	\$960.00
Laptop: Macbook Air	\$1,200.00	1	\$1,200.00
Laptop - Lenovo Yoga	\$1,800.00	1	\$1,800.00
Laptop - Microsoft Surface Pro	\$1,000.00	2	\$2,000.00
Dell Inspiron Desktop - for staff	\$850.00	5	\$4,250.00
TOTAL			\$16,362.00

The primary basis for these requests is to offset the increased workload caused by COVID-19 by improving work efficiency among attorneys and administrative staff. COVID-19 has increased workload among public defenders. In part, this is due to (i) enormous amounts of time devoted to assisting clients with accessing the courts and (ii) relying almost exclusively on virtual meetings with clients rather than in-person at courthouses and offices. There are often minor questions or issues that would previously have been resolved with a brief confidential in-person conversation at the courthouse, which would allow cases to move to a speedy resolution. With COVID-19 and the inability to have a brief confidential conversation during court, cases are often continued and delayed. Additionally, the inability to seat jury trials has delayed resolution of cases, which again increases workload of attorneys and admin staff.

Attorneys have hired additional staff to accommodate the increased workload, which requires additional equipment and desks. Many attorneys and staff do not currently have double-monitors for their computers or even computers that support double-monitor capacity. Additionally, attorneys are often required to work from home due to quarantine restrictions and to accommodate times to meet virtually with clients. Oftentimes, defendants who are in-custody are only able to call their attorneys for a limited time window on select days of the week. If this falls on an evening or weekend or during times the attorney is in other court hearings, the attorneys must have an effective and efficient way to work from home during non-business hours. Additionally, attorneys have increased workload overall and it is helpful to be able to perform at least some of this work from home. Thus, home office set-ups with double-monitors and laptops are extremely helpful.


ATTACHMENT F: AMENDED BUDGET DETAILS

TOOELE COUNTY FY 2021 PROJECT BUDGET (July 1, 2020 - June 30, 2021)				
Expense Category	Expense Line Item	Total Cost	IDC Grant Award	System Spending
Personnel	Personnel	\$0.00	\$0.00	\$0.00
Fringe	Fringe	\$0.00	\$0.00	\$0.00
Contracted	Adult Criminal District Attorney Contract A & Drug Court	\$59,148.00	\$0.00	\$59,148.00
	Adult Criminal District Attorney Contract B	\$52,560.00	\$0.00	\$52,560.00
	Adult Criminal District Attorney Contract C	\$52,560.00	\$0.00	\$52,560.00
	Adult Criminal District Attorney Contract D-1	\$25,492.00	\$25,492.00	\$0.00
	Adult Criminal District Attorney Contract D-2	\$25,492.00	\$25,492.00	\$0.00
	Juvenile Delinquency Attorney Contract	\$51,251.00	\$51,251.00	\$0.00
	Parental Defense Attorney Contract A	\$52,836.00	\$0.00	\$52,836.00
	Parental Defense Attorney Contract B	\$52,836.00	\$0.00	\$52,836.00
	Parental Defense Attorney Contract C	\$51,251.00	\$51,251.00	\$0.00
	Adult Criminal Justice Attorney Contract A	\$26,424.00	\$0.00	\$26,424.00
	Adult Criminal Justice Attorney Contract B	\$26,424.00	\$0.00	\$26,424.00
	Managing Defender	\$36,317.00	\$36,317.00	\$0.00
	Parental Defense Conflicts Contract A & Adult Criminal District Conflicts	\$18,500.00	\$0.00	\$18,500.00
	Parental Defense Conflicts Contract B	\$13,500.00	\$0.00	\$13,500.00
	Administrative Assistant	\$15,600.00	\$15,600.00	\$0.00
Law Clerk	\$1,800.00	\$1,800.00	\$0.00	
Equipment Supplies and Operating Expenses (E.S.O.)	Fixed Equipment, Supplies & Operating Expenses	\$0.00	\$0.00	\$0.00
	Other Equipment, Supplies & Operating Expenses	\$16,362.00	\$16,362.00	\$0.00
	Defense Resources & Reserves	\$29,000.00	\$0.00	\$29,000.00
	Training & Related Travel	\$3,700.00	\$0.00	\$3,700.00
	Indigent Defense Capital Fund	\$30,451.00	\$0.00	\$30,451.00
	Other Miscellaneous	\$0.00	\$0.00	\$0.00
Travel	Mileage	\$0.00	\$0.00	\$0.00
Totals:		\$641,504.00	\$223,565.00	\$417,939.00

Reimbursement is contingent upon the System meeting minimum required spending amounts for each expense category as outlined in the Quarterly Payment Structure. As specified in the Certified Assurances grant funds must supplement, not supplant or replace current System spending.

Unless otherwise approved by the IDC, System expenses must be paid prior to reimbursement and should be reported for the period in which the expense is incurred. Reporting periods are specified in the attachment titled Quarterly Reporting Schedule. For expenses incurred during a period that are paid after the quarterly fiscal report is submitted, a supplemental financial status report will be required. Contact the grant program manager for assistance. Reimbursement dates are dependent upon grantee reporting and subject to change.

Cory Caldwell Managing Defender Attorney  04/07/2021

System Project Director Name Title Initials Date
 Brittany Lopez Interim-County Manager  04/06/2021

Authorized System Representative Name Title Initials Date

ATTACHMENT G: AMENDED QUARTERLY PAYMENT STRUCTURE

PAYMENT STRUCTURE (July 1, 2020 - June 30, 2021)									
Expense Line Item	Expense Structure	Jul-Sep Grant Award	Jul-Sep System Spending	Oct-Dec Grant Award	Oct-Dec System Spending	Jan-Mar Grant Award	Jan-Mar System Spending	Apr-Jun Grant Award	Apr-Jun System Spending
Personnel	None	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Fringe	None	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Adult Criminal District Attorney Contract A & Drug Court	Fixed	\$0.00	\$14,787.00	\$0.00	\$14,787.00	\$0.00	\$14,787.00	\$0.00	\$14,787.00
Adult Criminal District Attorney Contract B	Fixed	\$0.00	\$13,140.00	\$0.00	\$13,140.00	\$0.00	\$13,140.00	\$0.00	\$13,140.00
Adult Criminal District Attorney Contract C	Fixed	\$0.00	\$13,140.00	\$0.00	\$13,140.00	\$0.00	\$13,140.00	\$0.00	\$13,140.00
Adult Criminal District Attorney Contract D-1	Fixed	\$6,176.00	\$0.00	\$6,176.00	\$0.00	\$6,570.00	\$0.00	\$6,570.00	\$0.00
Adult Criminal District Attorney Contract D-2	Fixed	\$6,176.00	\$0.00	\$6,176.00	\$0.00	\$6,570.00	\$0.00	\$6,570.00	\$0.00
Juvenile Delinquency Attorney Contract	Fixed	\$12,416.50	\$0.00	\$12,416.50	\$0.00	\$13,209.00	\$0.00	\$13,209.00	\$0.00
Parental Defense Attorney Contract A	Fixed	\$0.00	\$13,209.00	\$0.00	\$13,209.00	\$0.00	\$13,209.00	\$0.00	\$13,209.00
Parental Defense Attorney Contract B	Fixed	\$0.00	\$13,209.00	\$0.00	\$13,209.00	\$0.00	\$13,209.00	\$0.00	\$13,209.00
Parental Defense Attorney Contract C	Fixed	\$12,416.50	\$0.00	\$12,416.50	\$0.00	\$13,209.00	\$0.00	\$13,209.00	\$0.00
Adult Criminal Justice Attorney Contract A	Fixed	\$0.00	\$6,606.00	\$0.00	\$6,606.00	\$0.00	\$6,606.00	\$0.00	\$6,606.00
Adult Criminal Justice Attorney Contract B	Fixed	\$0.00	\$6,606.00	\$0.00	\$6,606.00	\$0.00	\$6,606.00	\$0.00	\$6,606.00
Managing Defender	Fixed	\$8,798.50	\$0.00	\$8,798.50	\$0.00	\$9,360.00	\$0.00	\$9,360.00	\$0.00
Parental Defense Conflicts Contract A & Adult Criminal District Conflicts	Fixed	\$0.00	\$4,625.00	\$0.00	\$4,625.00	\$0.00	\$4,625.00	\$0.00	\$4,625.00
Parental Defense Conflicts Contract B	Fixed	\$0.00	\$3,375.00	\$0.00	\$3,375.00	\$0.00	\$3,375.00	\$0.00	\$3,375.00
Administrative Assistant	Variable	As-Billed							
Law Clerk	Variable	As-Billed							
Fixed Equipment, Supplies & Operating Expenses	None	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other Equipment, Supplies & Operating Expenses	None	As-Billed							
Defense Resources & Reserves	Variable	As-Billed							
Training & Related Travel	Variable	As-Billed							
Indigent Defense Capital Fund	None	\$0.00	\$0.00	\$0.00	\$30,451.00	\$0.00	\$0.00	\$0.00	\$0.00
Other Miscellaneous	None	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Mileage	None	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00


For categories budgeted quarterly:

- The System must meet the minimum required system spending amount for the quarter before requesting grant reimbursement.
- Reimbursement requests should not exceed the quarterly grant amount budgeted for each line item.
- Any costs exceeding the budgeted quarterly system spending and grant amounts combined, shall be the System's responsibility, and count toward the system-spending requirement for the following quarter.

For as billed categories:

- The System must meet any established annual system-spending requirement for a line item before utilizing grant funding on the same line item.
- Any costs exceeding the annual grant amount for a line item, will be the System's responsibility and will count as system spending.

Cory Caldwell

Managing Defender Attorney 

04/07/2021

System Project Director Name

Title

Initials

Date

Brittany Lopez

Interim-County Manager 

04/06/2021

Authorized System Representative Name Title

Initials

Date