



USDA, Forest Service

OMB 0596-0217  
 FS-1500-8A

FS Agreement No. 21-LE-11041914-010  
 Cooperator Agreement No. \_\_\_\_\_

**EXHIBIT A**

**COOPERATIVE LAW ENFORCEMENT  
 ANNUAL OPERATING PLAN & FINANCIAL PLAN  
 Between The  
 COUNTY OF TOOELE  
 And the  
 USDA, FOREST SERVICE  
 INTERMOUNTAIN REGION  
 UINTA-WASATCH-CACHE NATIONAL FOREST**

**FY 2021 ANNUAL OPERATING AND FINANCIAL PLAN**

This Annual Financial and Operating Plan (Annual Operating Plan), is hereby made and entered into by and between the County of Tooele, hereinafter referred to as "the Cooperator," and the USDA, Forest Service, Intermountain Region, Uinta-Wasatch-Cache National Forest, hereinafter referred to as the "U.S. Forest Service," under the provisions of Cooperative Law Enforcement Agreement #21-LE-11041914-010 executed on 1 October 2020. This Annual Operating Plan is made and agreed to as of the last date of signature on the Master Cooperative Law Enforcement Agreement, 1 October 2020, and is for the estimated period ending September 30, 2025.

Previous Year Carry-over: \$0.00  
 Current FY 2021 Year Obligation: \$10,000.00  
 FY 2021 Total Annual Operating Plan: \$10,000.00

**I. GENERAL:**

- A. The following individuals shall be the designated and alternate representative(s) of each party, so designated to make or receive requests for special enforcement activities.

**Principal Cooperator Contacts:**

<b><u>Cooperator Program Contact</u></b>	<b><u>Cooperator Administrative Contact</u></b>
Paul J. Wimmer Sheriff Tooele County Sheriff's Office 1960 South Main Street Tooele, Utah 84074-2148 Telephone: (435) 882-5600 FAX: NA Email: <a href="mailto:pwimmer@tooeleco.org">pwimmer@tooeleco.org</a>	Brian White Chief Deputy Tooele County Sheriff's Office 1960 South Main Street Tooele, Utah 84074-2148 Telephone: (435) 882-5600 FAX: NA Email: <a href="mailto:bwhite@tooeleco.org">bwhite@tooeleco.org</a>



**Principal U.S. Forest Service Contacts:**

<b><u>U.S. Forest Service Program Manager Contact</u></b>	<b><u>U.S. Forest Service Administrative Contact</u></b>
Tucker D. Wood Law Enforcement Officer U. S. Forest Service Uinta-Wasatch-Cache National Forest Salt Lake Ranger District 6944 South 3000 East Salt Lake City, Utah 84121-3420 Phone: (928) 607-2511 (cell) FAX: (801) 733-2684 Email: <a href="mailto:tucker.wood@usda.gov">tucker.wood@usda.gov</a>	Marci Bodell Grants Management Specialist U.S. Forest Service Uinta-Wasatch-Cache National Forest 857 West South Jordan Parkway South Jordan, Utah 84095-8594 Telephone: (801) 999-2122 FAX: (801) 253-8118 Email: <a href="mailto:marci.bodell@usda.gov">marci.bodell@usda.gov</a>

B. Reimbursement for all types of enforcement activities shall be at the following rates unless specifically stated otherwise:

\$0.00/mile patrolled

Per diem rate is \$0.00/day

Wages at the prevailing rate of **\$40.00/hour** that includes fringe benefits for the individual officer.

**Please send an invoice that displays actual expenditures to date of the invoice, displayed by separate costs elements, with documentation to support the number of hours worked along with patrol logs or other supporting information.**

**II. PATROL ACTIVITIES:**

A. Time schedules for patrols will be flexible to allow for emergencies, other priorities, and day-to-day needs of both Cooperator and the U.S. Forest Service. Ample time will be spent in each area to make residents and visitors aware that law enforcement officers are in the vicinity.

1. Patrol on following U.S. Forest Service roads:

The remainder of the Vernon Unit including, but not limited to Benion Creek, Harker Creek, N. Oak Brush Creek, Sabie Mountain, East Government Creek, and the South side of the Sheep Rock Mountains.

2. Patrol in the following campgrounds, developed sites, or dispersed areas:



Little Valley Campground  
Vernon Reservoir Recreation Area  
Benmore Guard Station and Administrative Site

**Total reimbursement for this category shall not exceed the amount of:  
\$10,000.00.**

### III. TRAINING:

*See Cooperative Law Enforcement Agreement Provision IV-K for additional information.*

**Total reimbursement for this category shall not exceed the amount of: \$0.00.**

### IV. EQUIPMENT:

*See Cooperative Law Enforcement Agreement Provisions IV-K, IV-L, and IV-M for additional information.*

**Total reimbursement for this category shall not exceed the amount of: \$0.00.**

### V. SPECIAL ENFORCEMENT SITUATIONS:

- A. Special Enforcement Situations include but are not limited to: Fire Emergencies, Drug Enforcement, and certain Group Gatherings.
- B. Funds available for special enforcement situations vary greatly from year to year and must be specifically requested and approved prior to any reimbursement being authorized. Requests for funds should be made to the U.S. Forest Service designated representative listed in Item I-A of this Annual Operating Plan. The designated representative will then notify **Error! Reference source not found.** whether funds will be authorized for reimbursement. If funds are authorized, the parties will then jointly prepare a revised Annual Operating Plan.
  1. Drug Enforcement: This will be handled on a case by case basis. The request will normally come from the Patrol Captain; however, it may come from the Special Agent in Charge or their designated representative. Reimbursement shall be made at the rates specified in Section I-B. Deputies assigned to the incident will coordinate all of their activities with the designated officer in charge of the incident.
  2. Fire Emergency: During emergency fire suppression situations and upon request by the U.S. Forest Service pursuant to an incident resource order, the Cooperator agrees to provide special services beyond those provided under Section II-A, within the Cooperator's resource capabilities, for the enforcement of State and



local laws related to the protection of persons and their property. The Cooperator will be compensated at the rate specified in Section I-B; the U.S. Forest Service will specify times and schedules. Upon concurrence of the local Patrol Captain or their designated representative, an official from the Incident Management Team managing the incident, Cooperator personnel assigned to an incident where meals are provided will be entitled to such meals.

Addendum A (attached) provides the specific information on the procedures and requirements for requesting Fire Reimbursements from the U.S. Forest Service. Any questions or clarifications necessary concerning incident/fire emergencies should be directed to the Grants Management Specialist listed under the U.S. Forest Service Administrative Contacts.

- 3. Group Gatherings: This includes but is not limited to situations which are normally unanticipated, or which typically include very short notices, large group gatherings such as rock concerts, demonstrations, and organization rendezvous. Upon authorization by a U.S. Forest Service representative listed in Section I-A for requested services of this nature, reimbursement shall be made at the rates specified in Section I-B. Deputies assigned to this type of incident will normally coordinate their activities with the designated officer in charge of the incident.

This includes but is not limited to situations which are normally unanticipated, or which typically include very short notice, large group gatherings such as rock concerts, demonstrations, and organizational rendezvous.

**VI. BILLING FREQUENCY:**

*See Cooperative Law Enforcement Agreement Provisions II-H and III-B for additional information.*

- A. The following is a breakdown of the total estimated costs associated with this Annual Operating Plan.

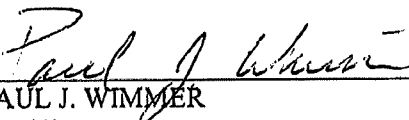
Category	Estimated Costs	Not to Exceed by %
Patrol Activities	\$10,000.00	
Training		
Equipment		
Special Enforcement Situations		
<b>Total</b>	<b>\$10,000.00</b>	

- B. Any remaining funding in this Annual Operating Plan may be carried forward to the next fiscal year and will be available to spend through the term of the Cooperative Law Enforcement Agreement, or de-obligated at the request of the U.S. Forest Service. *See Cooperative Law Enforcement Agreement Provision IV-D.*

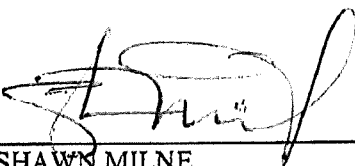


C. By signature below, each party certifies that the individuals listed in this document as representatives of the individual parties are authorized to act in their respective areas for matters related to this agreement.

In witness whereof, the parties hereto have executed this FY 2021 Annual Operating Plan as of the last date written below.

  
 \_\_\_\_\_  
 PAUL J. WIMMER  
 Sheriff  
 Tooele County Sheriff's Office

8-24-20  
 \_\_\_\_\_  
 Date

  
 \_\_\_\_\_  
 SHAWN MILNE  
 County Commissioner  
 Tooele County

20 Aug. 2020  
 \_\_\_\_\_  
 Date

**DAVID WHITTEKIEND** Digitally signed by DAVID WHITTEKIEND  
 Date: 2020.09.22 16:52:15 -06'00'

\_\_\_\_\_ Date  
 DAVID C. WHITTEKIEND  
 Forest Supervisor  
 U.S. Forest Service  
 Intermountain Region  
 Uinta-Wasatch-Cache National Forest

**SCOTT HARRIS** Digitally signed by SCOTT HARRIS  
 Date: 2020.10.01 07:12:23 -06'00'

\_\_\_\_\_ Date  
 SCOTT HARRIS  
 Special Agent in Charge  
 U.S. Forest Service  
 Intermountain Region



The authority and format of this agreement have been reviewed and approved for signature.

**MARCI BODELL**

Digitally signed by MARCI BODELL

Date: 2020.08.19 15:16:56 -06'00'

MARCI BODELL

Date

U.S. Forest Service

Grants Management Specialist

**Burden Statement**

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0596-0217. The time required to complete this information collection is estimated to average 3 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

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To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, SW, Washington, DC 20250-9410 or call toll free (866) 632-9992 (voice). TDD users can contact USDA through local relay or the Federal relay at (800) 877-8339 (TDD) or (866) 377-8642 (relay voice). USDA is an equal opportunity provider and employer.

**County of Tooele**  
**Addendum A**  
**21-LE-11041914-010**

**Intermountain Region, Region Four**  
**Fire Emergency Language & Billing Protocol**  
**Coop Law Enforcement Agreements / Annual Operating Plan**

**Fire Emergencies:**

During fire emergencies, the U.S. Forest Service will reimburse the Cooperator for actual costs incurred for providing assistance requested by either the Agency Administrator or Incident Commander.

Reimbursement for personnel wages and services are based upon the information in the resource order and must identify the number of road blocks, number of personnel required, hours and time frame required and must be ordered by the Incident Commander or Agency Administrator. A copy of the resource order generated for the request for assistance will be provided by U.S. Forest Service dispatch to the Cooperator. It is critically important that the IMT, Agency Administrator, and the Sheriff/Cooperator Official agree to what emergency services are needed and listed in the Resource Order and Incident Action Plans for each day until this resource is no longer required.

Upon request of the Agency Administrator or Incident Commander, a Cooperator designated Liaison(s) to the fire incident(s) may be established. The liaison will be requested via an incident resource order. The Liaison(s) primary duties, on behalf of the Cooperator, will be to attend public meetings, planning and IC meetings. Eligible costs for reimbursement will include personnel time and mileage when fulfilling the liaison duties.

If meals and lodging are required for Cooperator officials, authorization must be documented using the standard fire meals and lodging authorization forms provided by the host fire unit.

Administrative support (e.g. posting incident time, delivering meals, bill preparation, etc.) will be reimbursed on an actual cost basis. The Cooperator will prepare and submit an itemized accounting of actual cost as part of the reimbursement request.

What is not eligible for reimbursement?

1. Law enforcement duties that are within the normal jurisdictional responsibilities such as enforcement, patrols, evacuation. 2. Automotive repairs, tires, and services are covered in the mileage rate.

**Billing Protocol:**

Documentation required to be submitted by the Cooperator to the U.S. Forest Service for payment processing:

- Resource Order. Resource order will state what kind of assistance is ordered, how many people requested, and the time period for the services as ordered by the IC or Agency Administrator.
- Copy of Law Enforcement Agreement and Annual Operating Plan.
- DUNS number.
- Tax ID number.

- Breakout of actual costs:
  - Salary – Daily Crew Time Reports, Payroll summary by hours per day or timesheets of personnel.
  - Supplies – Copies of receipts with date and description of items purchased and U.S. Forest Service authorization (S# or U.S. Forest Service Signature) for purchase.
  - Mileage – Summary by day by vehicle and personnel using the vehicle.
  - Incident Action Plans – copies of plans that document assignment to that incident.
  - Map of roadblock locations.

**For questions concerning incident/fire emergencies, Uinta-Wasatch-Cache National Forest, please contact:**

Kayla Bobzien  
Incident Business Specialist  
Uinta-Wasatch-Cache National Forest  
857 West South Jordan Parkway  
South Jordan, Utah 84095-8594  
Telephone: (801) 999-2169  
FAX: (801) 253-8856  
Email: [kayla.bobzien@usda.gov](mailto:kayla.bobzien@usda.gov)

**Bills will be submitted to:**

Kayla Bobzien  
Incident Business Specialist  
Uinta-Wasatch-Cache National Forest  
857 West South Jordan Parkway  
South Jordan, Utah 84095-8594  
Telephone: (801) 999-2169  
FAX: (801) 253-8856  
Email: [kayla.bobzien@usda.gov](mailto:kayla.bobzien@usda.gov)