

## MEMORANDUM OF UNDERSTANDING (MOU)

### Between Tooele County and Bear River Association of Governments (BRAG) for Updating the Pre-Disaster Mitigation Plan for Tooele County

**PURPOSE AND BACKGROUND:** Tooele County recently approached Bear River Association of Governments (BRAG) about assisting with their multi-jurisdictional, county-wide Pre-Disaster Mitigation Plan. This MOU has been created to outline responsibilities of both Tooele County and BRAG for updating the plan, as well as funding allocations for BRAG. The plan is being updated using a **2018 FEMA Pre-Disaster Mitigation Grant (PDM)** which is a federal contract disseminated to Tooele County by the State of Utah Division of Emergency Services. This MOU can be modified or dissolved at any time with the approval of both parties involved.

### **RESPONSIBILITIES:**

#### **Tooele County:**

- Act as a major Point of Contact (POC) and liaison to stakeholders in the unincorporated county, all 7 municipalities, and 7 unincorporated communities, including the Skull Valley and Goshute Reservations.
- Schedule required meetings including facilities in coordination with BRAG staff and various stakeholder groups.
- Prepare facilities for the meetings (set up/take down).
- Provide food/drink for county working group meetings as needed.
- Printing and mailing expenses for meeting invitations and dissemination of information to working group members including letters, e-mails, etc., as needed.
- Assist BRAG with gathering community-specific hazards data and working with local communities to create mitigation strategies via surveys, phone calls, e-mails, etc.
- Assist BRAG staff in getting the plan adopted by local governments and interested special service districts.
- Reimburse BRAG during various stages of plan completion. Reimbursements will be paid to BRAG within 30 days of invoices received.

#### **Bear River Association of Governments:**

- Update existing regional Pre-Disaster Mitigation Plan in accordance with FEMA PDMP standards. Work closely with Tooele County to make sure duties included in this MOU are fulfilled.
- Gather all necessary data, GIS layers, natural hazards information, perform GIS analysis, document natural hazards for each community and the unincorporated county, determine potential losses, document mitigation strategies, and other plan elements as required according to FEMA Region 8 requirements.
- Work closely with Tooele County to gather necessary data from county working group meetings for preparing various plan elements.

- Provide draft copies of the plan to Tooele County, the State of Utah Division of Emergency Services, and FEMA Region 8 at appropriate times for review.
- Edit the plan based on comments received from the public, Tooele County, participating communities, the State of Utah, and FEMA Region 8, and provide the final plan to Tooele County.
- Complete a FEMA-approved PDM Plan. The final PDM Plan will be completed no later than **March 31, 2022**.

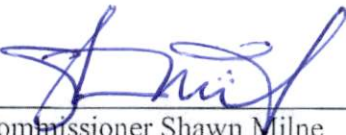
**FUNDING**

- *\$30,000 to BRAG*

**AGENCY SIGNATURES:**

We commit that our agencies will adhere to the specific agreements outlined in this MOU. Tooele County and Bear River Association of Governments have worked closely in the development of this agreement, and are looking forward to a continued cooperative working relationship in the successful update of the Pre-Disaster Mitigation Plan for Tooele County.

This agreement is effective 3/17/20

  
\_\_\_\_\_  
Commissioner Shawn Milne  
Tooele County Commission

24 March 2020  
Date

\_\_\_\_\_  
Roger C. Jones, Executive Director  
Bear River Association of Governments

\_\_\_\_\_  
Date



State of Utah

GARY R. HERBERT  
*Governor*

SPENCER J. COX  
*Deputy Governor*

Department of Public Safety

JESS L. ANDERSON  
*Commissioner*

Reference  
Documents

February 4, 2020

Bucky Whitehouse  
Emergency Services Director  
Tooele County Emergency Management  
15 East 100 South  
Tooele, UT 84074

Re: Tooele County Natural Hazard Mitigation Plan  
PDMC-PL-08-UT-2018-009

Mr. Whitehouse,

Your project has been approved by the State of Utah, Division of Emergency Management (DEM) and the Federal Emergency Management Agency (FEMA) for \$45,000.00 in federal monies with a local share of \$15,000.00 for a total project cost of \$60,000.00.

Included in this packet are the Obligating and Award Document Form 76-10, the Articles of Agreement, and Reimbursement Form 85-21. Please review and sign Form 76-10 and the Articles of Agreement and return the signed originals to DEM. By signing these two documents your agency is agreeing to the scope of work and adhering to the line items and amounts.

Reimbursement Form 85-21 and all supporting documentation are required for all reimbursement requests. It is important to identify expenditures by approved line items in the budget. Please be aware that expenditures outside the scope of work and budget will not be reimbursed without prior approval and amendment to the scope of work.

If you have any questions or concerns regarding the information in this award packet, please contact Brad Bartholomew, State Hazard Mitigation Officer at (801) 673-5854 or [bbart@utah.gov](mailto:bbart@utah.gov).

Sincerely,

Kris Hamlet  
Director  
Division of Emergency Management



## Bucky Whitehouse

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**From:** Alison McCoy  
**Sent:** Thursday, February 20, 2020 9:49 AM  
**To:** Bucky Whitehouse  
**Subject:** RE: Request Review of MOU with BRAG over the PDM plan

Hi Bucky,

I think this will be sufficient.

Thanks!



**Alison H. McCoy**

TOOELE COUNTY AUDITOR

[amccoy@tooeleco.org](mailto:amccoy@tooeleco.org)

Phone: 435-843-3310

Fax: 435-843-3309

[www.co.tooele.ut.us/auditor](http://www.co.tooele.ut.us/auditor)

**From:** Bucky Whitehouse <[bwhitehouse@tcm.org](mailto:bwhitehouse@tcm.org)>  
**Sent:** Tuesday, February 18, 2020 3:09 PM  
**To:** Alison McCoy <[amccoy@tooeleco.org](mailto:amccoy@tooeleco.org)>  
**Subject:** Request Review of MOU with BRAG over the PDM plan

Good Afternoon,

Attached is the previous MOU we have signed with the Bear River Association of Governments. Could you take a look and let me know if you have any concerns.

Thanks

***Bucky Whitehouse***  
***Emergency Services Director***  
***Tooele County Emergency Management***  
***15 East 100 South,***  
***Tooele, Utah 84074***  
***[Bwhitehouse@tcm.org](mailto:Bwhitehouse@tcm.org)***  
***435-833-8121***