

SERVICES AGREEMENT

THIS AGREEMENT entered into this 14th day of January, between TOOELE COUNTY, by and through its CJC Department, 36 South 100 East, Tooele, Utah (hereafter referred to as "County"), and Jennifer Head Tooele, Utah, (hereafter referred to as "Contractor").

RECITALS

- A. Tooele County is a body politic and corporate of the State of Utah providing services for the general public. County is in need of CJC Building Custodial services.
- B. Contractor agrees to complete all work under the terms and conditions set for by the CJC Department Director.
- C. The Director will ensure that the selection of an independent contractor is in accordance with Section 17 of the Tooele County Policies and Procedures (Ethics).
- D. Either Party may immediately terminate this contract with written notice.
- E. In consideration of the mutual promises set forth herein, it is hereby agreed by and between County and Contractor:

SECTION I DESCRIPTION OF WORK

Each week on an agreed upon schedule between CJC Director and Contractor, the Contractor will clean floors and stairs, including vacuuming, mopping, cleaning and buffing. Contractor will dust all common areas. Contractor will empty trash receptacles. Contractor will clean and stock restrooms including all fixtures, floor and walls as needed. Windows will be cleaned as needed. This is to include all common areas, conference room, and hallways. For the private offices; contractor will clean floors, dust, and collect garbage, office desks shall be cleaned off/dusted but paperwork shall not be read or moved. On an as-needed basis, the Contractor will clean windows and clean walls, trim, and railing.

Contractor shall sign a Tooele County CJC Department confidentiality agreement.

SECTION II PAYMENT

County agrees to pay Contractor up to 6 hours each week at \$10.00 per hour, not to exceed \$3120.00 annually, while completing duties assigned by the department head or his/her designees.

SECTION III LIABILITY

The services to be performed under this contract will be performed entirely at Contractor's risk. Tooele County will not cover worker's compensation for Contractor.

**SECTION IV
INDEPENDENT CONTRACTOR**

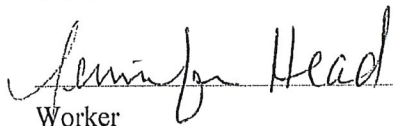
No employer/employee relationship is created by this agreement. Contractor is an independent contractor and not an employee of County. County shall provide no employment benefits to Contractor. County will not withhold taxes from Contractor's pay and Contractor shall be solely responsible to his/her own taxes from income earned from this contract.

**SECTION V
TERMINATION**

This agreement may be terminated by either party. The party terminating the contract shall provide 10 days' notice to the other party.

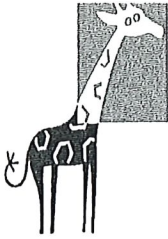
IN WITNESS, WHEREOF, the parties have executed this agreement at Tooele County, Utah.

CONTRACTOR


Worker

COUNTY


CJC Department Head



Tooele County
Children's Justice Center

AGREEMENT OF CONFIDENTIALITY

I, Jennifer Head, understand that the Tooele County Children's Justice Center must maintain strict confidentiality regarding any child or family served, as well as any cases of child abuse investigation staffed or processed through the Center. I recognize that there may be times when I may be exposed to confidential information regarding specific cases in which the Children's Justice Center may need to be involved and commit to keeping this confidential.

To release this information would be a serious violation of the law and would jeopardize my voluntary participation with the Tooele County Children's Justice Center. I agree to use my best efforts to prevent the release of and to protect the Confidential Information from disclosure to any person other than the CJC's employees.

I will not use information, will not disclose information, and will protect and take all steps reasonably necessary to protect the secrecy of Confidential Information and to prevent the Confidential Information from falling into the possession of unauthorized persons.

The obligation of this Agreement shall continue until the Confidential Information obtained or disclosed is no longer confidential.

Jennifer Head
Printed Name

Jennifer Head
Signature

1-16-2020
Date