



July 26, 2019

Tom Tripp
Tooele County Commissioner
47 South Main Street #300
Tooele, Utah 84074
ttripp@tooeleco.org

Civil Engineering
Land Surveying
Structural Design
Water Design
Aerial Technologies

Transmitted via email:
RE: TOOELE COUNTY COUNCIL ROOM REMODEL

Dear Tom:

It was nice meeting you and some of the Tooele County staff earlier this week. It is our understanding you are looking for design services for a remodel of the existing County Council room. The room was originally designed as a court room and has been being used as the council room.

Ensign proposes to provide design plans for the demolition of the existing raised platform, old jury box, bar, and hallway closets from the north west corner of the space. The new space will be designed to accommodate 7-9 county council member, additional space for staff, redesign of the access into the room (two entrances), redesign of the interior and ceiling. We anticipate coordinating power, lighting, and AV requirements to facilitate interaction between the council and the public.

We propose working thru a couple of options to get consensus on the direction of the remodel prior to finalizing a concept plan. Once we have a concept plan, we can get proposals from electrical and mechanical engineers for the final construction documents. In addition, we recommend coordinating with an interior designer for the color scheme, carpet and wall coverings.

We look forward to another successful project.

Sincerely,

A handwritten signature in black ink, appearing to read "Cameron Duncan".

Cameron Duncan AICP
Project Manager

SALT LAKE CITY
45 West 10000 South, Ste 500
Sandy, UT 84070
P 801.255.0529

LAYTON
1485 W Hill Field Rd, Ste 204
Layton, UT 84041
P 801.547.1100

CEDAR CITY
1870 North Main Street, Ste 104
Cedar City, UT 84721
P 435.865.1453

TOOELE
169 N. Main Street, Unit 1
Tooele, UT 84074
P 435.843.3590

RICHFIELD
225 North 100 East
Richfield, UT 84701
P 435.896.2983

Title I Scope

01 Concept Plans

- 1) 2-3 concept plan layouts
- 2) 2 meetings with client to discuss and review concept plans.

Title II Scope

02 Construction Documents

- 1) Demolition Plan
- 2) Dimension Floor Plan
- 3) Architectural schedules and notes
- 4) Interior Elevations
- 5) Electrical Plan
- 6) Lighting Plan
- 7) One-line and schedules
- 8) Com-check
- 9) Mechanical Plan
- 10) Mechanical Details
- 11) Com-check

Title III Scope

03 Construction Administration

- 1) Provide Bid Documents, review submittals, 4 site visits during construction,

Fee Summary

<u>Description</u>	<u>Fee</u>
Title I Fees	
01 Concept Plans	\$2,500
02 Construction Documents	\$8,500
03 Construction Administration	\$2,500
<u>Total</u>	<u>\$13,500</u>

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ADDITIONAL SERVICES AGREEMENT



DATE: August 14, 2019
 PROJECT NAME: Tooele County Council Chamber Remodel
 ENSIGN PROJECT NUMBER: 8880
 ADDITIONAL SERVICE: Addendum One
 CLIENT: Mark McKendrick
Tooele County Parks and Recreation Department
47 South Main Street
Tooele, Utah 84074

This is authorization to perform additional services on the project as noted in the proposal c July 26, 2019.

1. Ensign Engineering agrees to perform the following additional service(s) as out below.
 - a. Concept Plans
 - b. Construction Documents
 - c. Construction Administration
2. CLIENT agrees to compensate for such additional services in accordance with the t of the original agreement for additional amount(s) stated below.
 - a. Original fee Changed from \$3,500.00 to \$2,500.00
 - b. \$8,500.00.
 - c. \$2,500.00

Total \$13,500
3. Ensign Engineering has provided the additional services as outlined in the tasks abov work performed from August 14, 2019 thru completion. All other terms and conditio the original Agreement shall remain in full force and effect.

By signing below, the parties give consent and affirm that each has reviewed and underst the requirements set out above. Furthermore, each party agrees that they shall be bound by and all of the said provisions. A reproduction of this agreement shall serve and may be r upon as an original.

CLIENT:	ENSIGN ENGINEERING:
Per: _____	Per: _____
Name: <u>Kendall Shan</u>	Name: <u>Doug Kinsman</u>
Title: <u>Commissioner</u>	Title: <u>Principal</u>
Date: <u>11-26-19</u>	Date: <u>August 14, 2019</u>

SALT LAKE CITY 45 West 10000 South, Ste 800 Sandy, UT 84070 P 801.255.0529	LAYTON 1485 W H3 Field Rd, Ste 204 Layton, UT 84041 P 801.547.1100	CEDAR CITY 1870 North Main Street, Ste 104 Cedar City, UT 84721 P 435.685.1453	TOOELE 169 W. Main Street, Unit 11 Tooele, UT 84074 P 435.843.3590	RICHFIELD 228 North Richfield, U P 435.681
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www.ensigneni.com

BY: *[Signature]*
 TOM TRIPP, COMMISSIONER

DATE: 24 Jan 2020

ATTEST:

BY: *[Signature]*
 MARILYN K. GILLETTE, CLERK

