



Large Public Assembly License application

NOTE: Large assembly means any event attended by more than 100 attendees. Must be submitted no later than 60 days prior to scheduled event. (Please see Tooele County Code, Title 6, Chapter 13)

The fee schedule for each license shall be:

- Tooele County \$100.00 for each 24-hour period or portion thereof.
 - Tooele County Health Department Plan Review \$50.00 per event
- plus*
- Tooele County Health Department \$100.00 per day for participant and attendee numbers 500-1999
- or*
- Tooele County Health Department \$200.00 per day participant and attendee numbers 2000+

Property information and location

(All lines applicable to this site must be filled in)

Section _____ Township _____ Range _____

Parcel # or legal description _____

(For Office Use Only)

PUB #: _____

Receipt #: _____

Fees Pd. to Eng: \$ _____

Fees Pd to Health Dept \$ _____

Owner(s) Information

Name(s): _____

Address per tax rolls: _____

City/County: _____ State: _____ Zip: _____

Office/home phone: _____ Fax: _____

Mobile phone: _____ Message phone: _____

Email address: _____

Applicant(s) Information

Applicant's Name(s): _____

Contact person (if applicant is an organization): _____

Date of Birth: _____ Driver's Lic # & State: _____

Business license #: _____

Mailing address: _____

City/County: _____ State: _____ Zip: _____

Physical address of responsible person: _____

City/County: _____ State: _____ Zip: _____

Office/home phone: _____ Fax: _____

Mobile phone: _____ Message phone: _____

Email address: _____

CHECK IF OWNER IS SAME AS APPLICANT

REMEMBER!!!! You must provide proof of ownership of all property upon which the public assembly is to be held or a statement made upon oath or affirmation by the owner(s) of record on all such property that the applicant has permission to use such property for the assembly.

NATURE OR PURPOSE OF THE PUBLIC ASSEMBLY

Description of event: _____

Date event begins: _____ Date event ends: _____

Hours of operation or activity: _____

Maximum number of persons per session or event: _____

Maximum number of persons allowed to stay overnight: _____

Maximum number of tickets to be sold: _____

Names of ticket outlets where they will be sold: _____

What are your plans to limit the maximum number of people permitted on the site at any one time? _____

Type of entry gates and fencing that will be used on the site: _____

Names of roads where public will access the property: _____

Amount of land being made available for off street parking: _____

Number of restroom facilities made available: _____

The name of the source for the restroom facilities: _____

Locations on the property for the restroom facilities: _____

Method of waste disposal: _____

Plans for holding, collecting and disposal of solid waste: _____

Name of company for disposal: _____

Type of equipment that will be used at the site: _____

Type, hours, location and source of lighting that will be used: _____

1. On a separate sheet show a site map, listing your plans for location of event coordinators or headquarters of gather, location of all First Air Stations, restrooms, parking vehicles, size and locations of lots, affronting roads, points of highway access and interior roads, and routes between highway access and parking lots.
2. On a separate sheet of paper, list your plans for security, including the name of the security agency or the number of guards and their names, addresses, credentials, and hours of availability.
3. On a separate sheet of paper, list the name(s) of the Emergency Medical Technician(s), their license numbers, the names of first air personnel along with type and expiration of first aid and CPR certificates. Certificates must be on the person during the assembly for inspection.
4. On a separate sheet of paper, list your plans for fire protection, including the number, type and location of all protective devices, alarms, and extinguishers.
5. On a separate sheet of paper, list you plans for food concessions and concessionaires who will be allowed to operate on the grounds, including the names and addresses of all concessionaires and their license or permit number. Tooele County Health Department Temporary Food Booth permits will required by vendors.
6. On a separate sheet of paper, list location and description of water stations.

7. Access badges or passes for:
 - a. Health Department inspectors (3 badges)
 - b. Sheriffs Department (3 badges)
 - c. Zoning Administor (2 badges)

8. On a separate sheet of paper describe the site clean-up plan.

This application will be followed by a bond that is to be posted in the Tooele County Clerk's Office.

Liability insurance carrier information: _____

Conditions

The following conditions are the minimum required, and others may be imposed by departments after review of the application. Before the issuance of a license, the applicant shall provide proof that he will furnish at his own expense before the assembly commences the following:

- a. separate enclosed toilets as required by the Tooele County Health Department;
- b. a sanitary method of disposing of solid waste, in compliance with State and local laws and regulations, sufficient to dispose of the solid waste production of the maximum number of people to be assembled;
- c. no large assembly shall take place between the hours of 12:00 midnight and 7:00 a.m., unless the zoning administrator determines that other hours of operation will not constitute a serious disturbance to the residents in the neighborhood of the site of the outdoor gathering.
- d. if the assembly is to continue during hours of darkness, illumination sufficient to light the entire area of the assembly, but not to shine unreasonably beyond the boundaries of the enclosed location of the assembly;
- e. the licensee shall provide for ingress to and egress from the premises so as to insure the orderly flow of traffic onto and off the premises. Access to the premises shall be from a highway or road which is part of the county system of highways or which is a highway maintained by the State of Utah. Traffic lanes and other space shall be provided upon the premises and kept open for access by ambulances, fire equipment, and other emergency vehicles.
- f. a parking area inside the assembly grounds sufficient to provide parking space for the maximum number of people to be assembled at the rate of at least one parking space for every four persons;
- g. if the assembly is to continue overnight, camping facilities in compliance with all Federal, State and local requirements sufficient to provide camping accommodations for the maximum number of people to be assembled;
- h. security guards, either regular employees, duly sworn off-duty peace officers of the State of Utah or private guards, licensed in the State of Utah, sufficient to provide adequate security for the maximum number of people to be assembled at the rate of at least two security guards for every 300 people;
- i. a first aid station staffed with at least one Emergency Medical Technician and others with current first aid and CPR certificates.
- j. before the issuance of a license, the licensee shall obtain public liability insurance with limits of not less than \$1,000,000 and property damage insurance with a limit of not less than \$125,000, which insurance shall insure the licensee against liability for death or injury to persons or damage to property which may result from the conduct of the assembly or

- conduct incident thereto and which insurance shall remain in full force and effect in the specified amounts for 60 days past the end of the event; and
- k. a bond, filed with the Clerk of Tooele County, either in cash or underwritten by a surety company licensed to do business in Utah, at the rate of \$2.00 per person for the maximum number of people permitted to assemble, which shall indemnify and hold harmless Tooele County or any of its agents, officers, servants and employees from any liability or causes of action which may arise by reason of granting this license, and from any cost incurred in cleaning up any waste material produced or left by the assembly or for damages caused thereby.

I (We) have read and agree to the issued terms and conditions without reservation and hold Tooele County harmless in any action that it deems necessary to resolve or remove any nuisance or other materials from the property at my(our) expense. I (We) further agree that the statements contained on this application are true and correct to the best of my (our) knowledge.

SIGNATURE OF APPLICANT

DATE

STATE OF UTAH)
)ss.
COUNTY OF TOOELE)

On this _____ day of _____, 20____, personally appeared before me:
_____ the signer of the above who is known personally by me that they executed
the same.

(Notary)

Residing in: _____

My commission expires: _____

AFFIDAVIT

PROPERTY OWNER

STATE OF UTAH)

)§

COUNTY OF TOOELE)

I (we), _____, being duly sworn, depose and say that I (we) am (are) the owner(s) of the property located as follows, _____, and further identified in the attached application and that the statements herein contained and the information provided in the attached plans and other exhibits are in all respects true and correct to the best of my (our) knowledge. I also acknowledge that I have received written instruction regarding the process for which I am applying and the Tooele County Department of Engineering staff have indicated they are available to assist me in making this application.

(Property Owner)

(Property Owner)

(Property Owner)

(Property Owner)

Dated this _____ day of _____, 20 _____, personally appeared before me:

the signer(s) of the above who duly acknowledged to me that they executed the same.

(Notary)

Residing in: _____

My commission expires: _____

AFFIDAVIT

AGENT AUTHORIZATION

I (we), _____ the owner(s) of the real property located as follows, _____, and further described in the attached application, do authorize as my (our) agent(s) _____ to represent me (us) regarding the attached application and to appear on my (our) behalf before any administrative or legislative body in the County considering this application and to act in all respects as our agent in matters pertaining to the attached application.

(Property Owner)

(Property Owner)

(Property Owner)

(Property Owner)

Dated this _____ day of _____, 20 _____, personally appeared before me

the signer(s) of the above agent authorization who duly acknowledged to me that they executed the same.

(Notary)

Residing in: _____

My commission expires: _____