

CONTRACT MANAGEMENT SHEET
REVIEW DATES

TOOELE COUNTY CONTRACT

#15-09-01

CONTRACT NAME & PURPOSE: Modification to FY 2015 Cooperative Law Enforcement to the Cooperative Law Enforcement Agreement with the Unita Wasatch-Cache National Forest for Tooele County Records

CONTRACTING PARTIES: TOOELE COUNTY

From ____ To ____

REVIEW DATE: NFR FLAG FOR _____

REVIEW DATE: _____ FLAG FOR _____

REVIEW DATE: _____ FLAG FOR _____

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REVIEW DATE: _____ FLAG FOR _____



United States
Department of
Agriculture

Forest
Service

Region 4
Uinta-Wasatch-Cache National Forest

857 West South Jordan Parkway
South Jordan, Utah 84095-8594
Telephone: (801) 999-2103
FAX: (801) 253-8118

File Code: 1580
Date: July 30, 2015

Mr. Brian White
Chief Deputy
Tooele County Sheriff's Office
1960 South Main Street
Tooele, Utah 84074-2148

Dear Chief Deputy White:

Enclosed is a fully executed Modification #8 (**Modification to FY 2015 Cooperative Law Enforcement Annual Operating Plan & Financial Plan**) to the Cooperative Law Enforcement Agreement, #10-LE-11041915-056, with the Uinta-Wasatch-Cache National Forest for Tooele County records.

If you have questions please call me at (801) 999-2122. Thank you for your assistance.

Sincerely,

MARCI BODELL
Grants Management Specialist

Enclosure





MODIFICATION OF GRANT OR AGREEMENT

PAGE	OF PAGES
1	11

<p>1. U.S. FOREST SERVICE GRANT/AGREEMENT NUMBER: 10-LE-11041915-056, Cooperative Law Enforcement Agreement between Tooele County Sheriff's Office and the Uinta-Wasatch-Cache National Forest</p>	<p>2. RECIPIENT/COOPERATOR GRANT or AGREEMENT NUMBER, IF ANY:</p>	<p>3. MODIFICATION NUMBER: 008</p>
<p>4. NAME/ADDRESS OF U.S. FOREST SERVICE UNIT ADMINISTERING GRANT/AGREEMENT (unit name, street, city, state, and zip + 4): Marci Bodell Grants Management Specialist U. S. Forest Service Uinta-Wasatch-Cache National Forest 857 West South Jordan Parkway South Jordan, Utah 84095-8594</p>	<p>5. NAME/ADDRESS OF U.S. FOREST SERVICE UNIT ADMINISTERING PROJECT/ACTIVITY (unit name, street, city, state, and zip + 4): Brandon Robinson Law Enforcement Officer U. S. Forest Service Uinta-Wasatch-Cache National Forest Salt Lake Ranger District 6944 South 3000 East Salt Lake City, Utah 84121-3420</p>	
<p>6. NAME/ADDRESS OF RECIPIENT/COOPERATOR (street, city, state, and zip + 4, county): Paul J. Wimmer Sheriff Tooele County Sheriff's Office 1960 South Main Street Tooele, Utah 84074-2148</p>	<p>7. RECIPIENT/COOPERATOR'S HHS SUB ACCOUNT NUMBER (For HHS payment use only):</p>	

8. PURPOSE OF MODIFICATION

<p>CHECK ALL THAT APPLY:</p>	<p>This modification is issued pursuant to the modification provision in the grant/agreement referenced in item no. 1, above.</p>
<p><input type="checkbox"/></p>	<p>CHANGE IN PERFORMANCE PERIOD:</p>
<p><input checked="" type="checkbox"/></p>	<p>CHANGE IN FUNDING: Using previously obligated funding of \$56,726.50 for law enforcement activities outlined in the attached, modified FY 2015 Operating Plan and Financial Plan through the September 30, 2015 expiration date. (This Modification #008 allows for the purchase of a 2015 Polaris Razor canyon patrol vehicle.)</p>
<p><input type="checkbox"/></p>	<p>ADMINISTRATIVE CHANGES:</p>
<p><input type="checkbox"/></p>	<p>OTHER (Specify type of modification):</p>

Except as provided herein, all terms and conditions of the Grant/Agreement referenced in 1, above, remain unchanged and in full force and effect.

9. ADDITIONAL SPACE FOR DESCRIPTION OF MODIFICATION (add additional pages as needed):

10. ATTACHED DOCUMENTATION (Check all that apply):

<p><input type="checkbox"/></p>	<p>Revised Scope of Work</p>
<p><input type="checkbox"/></p>	<p>Revised Financial Plan</p>
<p><input checked="" type="checkbox"/></p>	<p>Other: Modified FY 2015 Cooperative Law Enforcement Annual Operating Plan and Financial Plan</p>



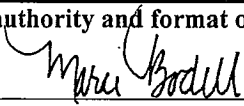
11. SIGNATURES

AUTHORIZED REPRESENTATIVE: BY SIGNATURE BELOW, THE SIGNING PARTIES CERTIFY THAT THEY ARE THE OFFICIAL REPRESENTATIVES OF THEIR RESPECTIVE PARTIES AND AUTHORIZED TO ACT IN THEIR RESPECTIVE AREAS FOR MATTERS RELATED TO THE ABOVE-REFERENCED GRANT/AGREEMENT.

11.A. TOOELE COUNTY SHERIFF'S OFFICE SIGNATURE (See separate page.) (Signature of Signatory Official)	11.B. DATE SIGNED	11.C. U.S. FOREST SERVICE SIGNATURE (See separate page.) (Signature of Signatory Official)	11.D. DATE SIGNED
11.E. NAME (type or print): PAUL J. WIMMER		11.F. NAME (type or print): DAVID C. WHITTEKIEND	
11.G. TITLE (type or print): Sheriff Tooele County Sheriff's Office		11.H. TITLE (type or print): Forest Supervisor Uinta-Wasatch-Cache National Forest	

11.I. TOOELE COUNTY SHERIFF'S OFFICE SIGNATURE (See separate page.) (Signature of Signatory Official)	11.J. DATE SIGNED	11.K. U.S. FOREST SERVICE SIGNATURE (See separate page.) (Signature of Signatory Official)	11.L. DATE SIGNED
11.M. NAME (type or print): SHAWN MILNE		11.N. NAME (type or print): SCOTT HARRIS	
11.O. TITLE (type or print): County Commissioner Tooele County		11.P. TITLE (type or print): Special Agent in Charge Intermountain Region, Region 4	

12. G&A REVIEW

12.A. The authority and format of this modification have been reviewed and approved for signature by:  _____ MARCI BODELL U.S. Forest Service Grants Management Specialist	12.B. DATE SIGNED 7/10/2015
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Burden Statement

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0596-0217. The time required to complete this information collection is estimated to average 30 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

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To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, SW, Washington, DC 20250-9410 or call toll free (866) 632-9992 (voice). TDD users can contact USDA through local relay or the Federal relay at (800) 877-8339 (TDD) or (866) 377-8642 (relay voice). USDA is an equal opportunity provider and employer.



INSTRUCTIONS FOR FORM FS-1500-19

1. Enter the original U.S. Forest Service agreement number.
2. Enter the cooperator's agreement number, if applicable.
3. Enter the number for this Modification, i.e. 01, 02, or 03. The first modification to an instrument is '01', subsequent modifications receive a subsequent modification number (for example, the fourth modification is '04').
4. Enter the address of the G&A Specialist/Signatory Official responsible for this agreement.
5. Enter the address of the U.S. Forest Service Program/Project Manager or Lead Scientist responsible for this agreement.
6. Enter the cooperator's address.
7. Enter the cooperator's HHS Sub-Account numbers, if funding is provided on this modification (for example: G2412345003) (Only used by NA/S&PF and NRS)
8. Select all boxes that apply:
 - Change in Performance = updated performance period agreed to.
 - Change in Funding = obligation OR de-obligation amount and new totals.
 - Administrative = change in pay address, administrator address, correcting typing errors, etc.
 - Other = any other modification not described, such as update new objective to study plan, change the Principle Investigator, etc.
9. Insert changes such as updated provision, tasks, or any other data needed by the modification, add additional pages as needed.
10. Check all boxes that apply and ensure to attach these documents to the modification. Other attachments could include SF-424 forms.
11. A – D, self explanatory.
11. E – H, Type or print the names of signatory officials.
12. G&A Specialist signs and dates before sending to the individuals in block 11, if all modification data are approved for signature.



FS Agreement No. 10-LE-11041915-056
Cooperator Agreement No. _____

MODIFICATION #008

EXHIBIT A

**COOPERATIVE LAW ENFORCEMENT ANNUAL OPERATING PLAN &
FINANCIAL PLAN**

Between

TOOELE COUNTY SHERIFF'S OFFICE

And the

USDA, FOREST SERVICE

INTERMOUNTAIN REGION

UINTA-WASATCH-CACHE NATIONAL FOREST

MODIFIED FY 2015 ANNUAL OPERATING AND FINANCIAL PLAN

This Annual Financial and Operating Plan (Annual Operating Plan), is hereby made and entered into by and between the Tooele County Sheriff's Office, hereinafter referred to as "the Cooperator," and the USDA, Forest Service, Intermountain Region, Uinta-Wasatch-Cache National Forest, hereinafter referred to as the "U.S. Forest Service," under the provisions of Cooperative Law Enforcement Agreement #10-LE-11041915-056 executed on October 1, 2010. This Annual Operating Plan is made and agreed to as of the last date signed below and is for the estimated period beginning October 1, 2014 and ending September 30, 2015.

Previous Years' Carry-over: \$56,726.50
Current Fiscal Year Obligation: \$0.00
FY 2015 Total Annual Operating Plan: \$56,726.50

I. GENERAL:

- A. The following individuals shall be the designated and alternate representative(s) of each party, so designated to make or receive requests for special enforcement activities.



Principal Cooperator Contacts:

<u>Cooperator Program Contact</u>	<u>Cooperator Administrative Contact</u>
Paul J. Wimmer Sheriff Tooele County Sheriff's Office 1960 South Main Street Tooele, Utah 84074-2148 Telephone: (435) 882-5600 FAX: Email: pwimmer@co.tooele.ut.us	Travis Scharmann Lieutenant Tooele County Sheriff's Office 1960 South Main Street Tooele, Utah 84074-2148 Telephone: (435) 882-5600 FAX: Email: tscharmann@co.tooele.ut.us

Principal U.S. Forest Service Contacts:

<u>U.S. Forest Service Program Manager Contact</u>	<u>U.S. Forest Service Administrative Contact</u>
Brandon Robinson Law Enforcement Officer U. S. Forest Service Uinta-Wasatch-Cache National Forest Salt Lake Ranger District 6944 South 3000 East Salt Lake City, Utah 84121-3420 Telephone: (801) 733-2668 FAX: (801) 733-2684 Email: brandonrobinson@fs.fed.us	Marci Bodell Grants Management Specialist U.S. Forest Service Uinta-Wasatch-Cache National Forest 857 West South Jordan Parkway South Jordan, Utah 84095-8594 Telephone: (801) 999-2122 FAX: (801) 253-8118 Email: mbodell@fs.fed.us

B. Reimbursement for all types of enforcement activities shall be at the following rates unless specifically stated otherwise:

- \$0.00/mile patrolled
- Per diem rate is \$0.00/day
- Wages at the prevailing rate of **\$38.00/hour** plus fringe benefits for the individual officer.

II. PATROL ACTIVITIES: PATROL ACTIVITIES:

A. Time schedules for patrols will be flexible to allow for emergencies, other priorities, and day-to-day needs of both the Cooperator and the U.S. Forest Service. Ample time will be spent in each area to make residents and visitors aware that law enforcement officers are in the vicinity.



1. Patrol on following U.S. Forest Service roads:

The remainder of the Vernon Unit including, but not limited to Benion Creek, Harker Creek, N. Oak Brush Creek, Sabie Mountain, East Government Creek, and the South side of the Sheep Rock Mountains.

2. Patrol in the following campgrounds, developed sites, or dispersed areas:

Little Valley Campground
Vernon Reservoir Recreation Area
Benmore Guard Station and Administrative Site

Total reimbursement for this category shall not exceed the amount of: \$29,726.50.

III. TRAINING:

See Cooperative Law Enforcement Agreement Provision IV-J for additional information.

Total reimbursement for this category shall not exceed the amount of: \$0.00

IV. EQUIPMENT:

See Cooperative Law Enforcement Agreement Provisions IV-J, IV-K, and IV-L for additional information.

Uinta-Wasatch-Cache National Forest Visitor Maps: Purchase twenty (20) Uinta-Wasatch-Cache National Forest Visitor Maps for officer use. Purchase of 20 maps @ \$10.00 each = **\$200.00.**

2015 Polaris Razor Law Enforcement Canyon Patrol Vehicle. Purchase a fully-equipped, law enforcement Polaris Razor canyon patrol vehicle not-to-exceed **\$26,800.**

Equipment necessary to perform safe, economic, low impact law enforcement functions in rough terrain and in inaccessible areas of the Forest.

Equipment approved for purchase under this agreement is available only for use as authorized. The U.S. Forest Service reserves the right to transfer title to the U.S. Forest Service of any equipment with a current per-unit fair market value in excess of \$5,000 or more, purchased with U.S. Forest Service funding. Upon expiration of this agreement, Cooperator shall forward an equipment inventory to the U.S. Forest Service, listing all equipment purchased with U.S. Forest Service funding throughout the life of the project. The U.S. Forest Service will issue disposition instructions within 120 calendar days, in accordance with equipment regulations contained in 7 CFR 3016.32. An estimate of the useful life of any equipment purchased under this agreement is required.

Total reimbursement for this category shall not exceed the amount of: \$27,000.00



V. SPECIAL ENFORCEMENT SITUATIONS:

A. Special Enforcement Situations include but are not limited to: Fire Emergencies, Drug Enforcement, and certain Group Gatherings.

B. Funds available for special enforcement situations vary greatly from year to year and must be specifically requested and approved prior to any reimbursement being authorized. Requests for funds should be made to the U.S. Forest Service designated representative listed in Item I-A of this Annual Operating Plan. The designated representative will then notify the Cooperator whether funds will be authorized for reimbursement. If funds are authorized, the parties will then jointly prepare a revised Annual Operating Plan.

1. Drug Enforcement: This will be handled on a case by case basis. The request will normally come from the Patrol Captain; however, it may come from the Special Agent in Charge or their designated representative. Reimbursement shall be made at the rates specified in Section I-B. Deputies assigned to the incident will coordinate all of their activities with the designated officer in charge of the incident.

2. Fire Emergency: During emergency fire suppression situations and upon request by the U.S. Forest Service pursuant to an incident resource order, the Cooperator agrees to provide special services beyond those provided under Section II-A, within the Cooperator's resource capabilities, for the enforcement of State and local laws related to the protection of persons and their property. The Cooperator will be compensated at the rate specified in Section I-B; the U.S. Forest Service will specify times and schedules. Upon concurrence of the local Patrol Captain or their designated representative, an official from the Incident Management Team managing the incident, Cooperator personnel assigned to an incident where meals are provided will be entitled to such meals.

Addendum A (attached) provides the specific information on the procedures and requirements for requesting Fire Reimbursements from the U.S. Forest Service. Any questions or clarifications necessary concerning incident/fire emergencies should be directed to the Grants Management Specialist listed under the U.S. Forest Service Administrative Contacts (*see I. A.*).

3. Group Gatherings: This includes but is not limited to situations which are normally unanticipated or which typically include very short notices, large group gatherings such as rock concerts, demonstrations, and organization rendezvous. Upon authorization by a U.S. Forest Service representative listed in Section I-A for requested services of this nature, reimbursement shall be made at the rates specified in Section I-B. Deputies assigned to this type of incident will normally coordinate their activities with the designated officer in charge of the incident.



This includes but is not limited to situations which are normally unanticipated or which typically include very short notice, large group gatherings such as rock concerts, demonstrations, and organizational rendezvous.

VI. BILLING FREQUENCY:

See Cooperative Law Enforcement Agreement Provisions II-H and III-B for additional information.

- A. The following is a breakdown of the total estimated costs associated with this Annual Operating Plan.

Category	Estimated Costs	Not to Exceed by %
Patrol Activities	\$29,726.50	NA
Training	\$0.00	
Equipment	\$27,000.00	
Special Enforcement Situations	\$0.00	
Total	\$56,726.50	

- B. Any remaining funding in this Annual Operating Plan may be carried forward to the next fiscal year and will be available to spend through the term of the Cooperative Law Enforcement Agreement, or de-obligated at the request of the U.S. Forest Service. *See Cooperative Law Enforcement Agreement Provision IV-D.*

In witness whereof, the parties hereto have executed this FY 2015 Annual Operating Plan as of the last date written below.

Paul J. Wimmer

PAUL J. WIMMER
Sheriff
Tooele County Sheriff's Office

7/14/15
Date

Shawn Milne

SHAWN MILNE
County Commissioner
Tooele County

15 July 2015
Date



David C. Whittekiend _____ *7-20-15*
 Date
 DAVID C. WHITTEKIEND
 Forest Supervisor
 U.S. Forest Service
 Intermountain Region
 Uinta-Wasatch-Cache National Forest

Scott Harris _____ *7/23/15*
 Date
 SCOTT HARRIS
 Special Agent in Charge
 Intermountain Region

The authority and format of this agreement have been reviewed and approved for signature.

Marci Bodell _____ *7/10/2015*
 Date
 MARCI BODELL
 U.S. Forest Service
 Grants Management Specialist



Addendum A

U.S. Forest Service Fire Emergency Language & Billing Protocol Coop Law Enforcement Agreements / Annual Operating Plan

Fire Emergencies:

During fire emergencies, the U.S. Forest Service will reimburse the Cooperator for actual costs incurred for providing assistance requested by either the Agency Administrator or Incident Commander.

Reimbursement for personnel wages and services are based upon the information in the resource order and must identify the number of road blocks, number of personnel required, hours and time frame required and must be ordered by the Incident Commander or Agency Administrator. A copy of the resource order generated for the request for assistance will be provided by U.S. Forest Service dispatch to the Cooperator. It is critically important that the IMT, Agency Administrator, and the Cooperator /Cooperator Official agree to what emergency services are needed and listed in the Resource Order and Incident Action Plans for each day until this resource is no longer required.

Upon request of the Agency Administrator or Incident Commander, a Cooperator designated Liaison(s) to the fire incident(s) may be established. The liaison will be requested via an incident resource order. The Liaison(s) primary duties, on behalf of the Cooperator, will be to attend public meetings, planning and IC meetings. Eligible costs for reimbursement will include personnel time and mileage when fulfilling the liaison duties.

If meals and lodging are required for Cooperator officials, authorization must be documented using the standard fire meals and lodging authorization forms provided by the host fire unit.

Administrative support (e.g. posting incident time, delivering meals, bill preparation, etc.) will be reimbursed on an actual cost basis. The Cooperator will prepare and submit an itemized accounting of actual cost as part of the reimbursement request.

What is not eligible for reimbursement?

1. Law enforcement duties that are within the normal jurisdictional responsibilities such as enforcement, patrols, evacuation. 2. Automotive repairs, tires, and services are covered in the mileage rate.

Billing Protocol:

Documentation required to be submitted by the Cooperator to the U.S. Forest Service for payment processing:

- Resource Order. Resource order will state what kind of assistance is ordered, how many people requested, and the time period for the services as ordered by the IC or Agency Administrator.
- Copy of Law Enforcement Agreement and Annual Operating Plan.



- DUNS number.
- Tax ID number.
- Breakout of actual costs:
 - Salary – Daily Crew Time Reports, Payroll summary by hours per day or timesheets of personnel.
 - Supplies – Copies of receipts with date and description of items purchased and U.S. Forest Service authorization (S# or U.S. Forest Service Signature) for purchase.
 - Mileage – Summary by day by vehicle and personnel using the vehicle.
 - Incident Action Plans – copies of plans that document assignment to that incident.
 - Map of roadblock locations.

Please remit billings to the local Fire Business Manager, **Brian C. Chee**, at U.S. Forest Service, Uinta-Wasatch-Cache National Forest, 857 West South Jordan Parkway, South Jordan, Utah 84095-8594; Email: bcchee@fs.fed.us; Phone: (801) 999-2126, for processing through the U.S. Forest Service's Incident Management Branch. **Invoices must include the information identified above in the Billing Protocol section.**

Burden Statement

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