

**RESOLUTION 2002-05**

**A RESOLUTION AMENDING TOOELE COUNTY PERSONNEL POLICIES AND PROCEDURES SECTION 5.B, REGARDING EXEMPT AND EXCLUDED POSITIONS**

**WHEREAS**, the Tooele County Commission desires to amend the county's personnel policies and procedures to re-describe exempt and excluded positions under the Fair Labor Standards Act;

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF TOOELE COUNTY AS FOLLOWS:**

**SECTION 1 - SECTION AMENDED:** Section 5.B. of the Tooele County Personnel Policies and Procedures is hereby amended to read as follows:

- B. POSITION CLASSIFICATION UNDER FLSA.** Based on the position the employee occupies, a FLSA classification shall be assigned as follows:
1. Exempt - Exempt salaried employees are classified as Executive, Administrative, or Professional as defined by the FLSA. Employees in these categories are not subject to overtime provisions of the FLSA. Individual job descriptions shall specify whether the position is classified as exempt. Exempt employees are covered by FLSA record keeping requirements, however, and shall submit time records.
  2. Non-exempt - Non-exempt employees are those individuals who are subject to the overtime provisions of FLSA.
  3. Excluded - Excluded employees are excluded from all provisions of the FLSA. Elected officials, chief deputies, members of an office holder's personal staff, immediate legal advisors to elected officials, trainees, department directors, volunteers, independent contractors, court appointed wards, and prisoners are examples of non-covered employees. No time records are required of excluded employees.

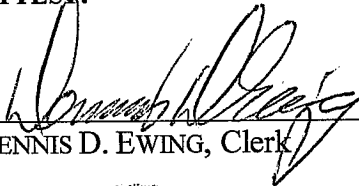
Resolution 2002-05  
Amendment to PPP Section 5.B


**EFFECTIVE DATE:** This resolution shall take effect immediately upon passage.

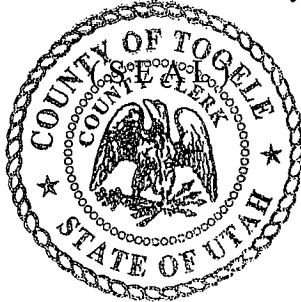
**DATED** this 19<sup>th</sup> day of February 2002.

**ATTEST:**

**TOOELE COUNTY LEGISLATIVE BODY**

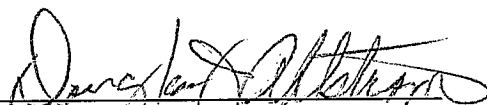
  
DENNIS D. EWING, Clerk

  
DENNIS ROCKWELL, Chairman



Commissioner Rockwell voted aye  
Commissioner Hunsaker voted aye  
Commissioner White voted aye

**APPROVED AS TO FORM:**

  
DOUGLAS J. AHLSTROM  
Tooele County Attorney